SPRING 2011 SEMESTER CALENDAR

November 1-19  TITAN I - Early registration by appointment only.

January 3-21  TITAN II - Registration and Change of Program by class level (see Registration pages for appointment times).

January 14  Deadline to file online graduation check application for bachelor’s degree candidates (January 2012).

January 28  Deadline to file online graduation check application for master’s and doctorate degree candidates (May 2011 and August 2011).

January 21  Last day to register without paying $25 late fee.

January 21-30  No signatures required to add or drop most classes. Add/Drop is through TITAN Online. See Registration pages for details on adding and dropping classes. All permits issued in week one expire at midnight; Monday, February 7.

Jan. 31- Feb. 7  Department-issued registration permit to register and add all classes (except classes offered at the Irvine Campus). Registration is through TITAN Online. All permits issued in week two expire at midnight; Monday, February 7.

February 7  Last day of late registration with $25 late fee. Last day to add most classes with registration permit.

February 18  Census date.

April 6  Last day to receive a pro-rated refund of mandatory fees for complete withdrawal from classes.

April 22  Final deadline to withdraw from classes with a grade of “W” for serious and compelling reasons. See Registration pages for details.

May 13  Last day of class instruction.

May 14-20  Semester examinations.

May 27  Grades due in records office by noon.

April 22  Final deadline to withdraw from classes with a grade of “W” for serious and compelling reasons. See Registration pages for details.

* The TITAN Degree Audit and unofficial transcripts may not be available on the web during TITAN Registration. Plan ahead by accessing your TDA or unofficial transcripts before the start of registration.

Deadline listed are for standard length courses. For non-standard length course deadlines, contact the Registration Helpline at 657-278-7601.

EVENING STUDENTS

The Admissions and Records Information Center in the north side of Langsdorf Hall (LH-114) is open Monday-Friday 8 a.m.-5 p.m. For your convenience in submitting completed forms to Admissions and Records after hours, a drop box is located inside the north entrance of Langsdorf Hall. Deadlines listed in the semester calendar apply. Evening students, or their proxies, must obtain the required approvals.

HOLIDAYS

December 24, 2010- January 2, 2011 ............................................Winter Recess

No classes. Campus closed.

January 17, 2011 ..........................................................Martin Luther King Jr. Day

No classes. Campus closed.

February 21, 2011..........................................................President’s Day (observed)

No classes. Campus closed.

March 28- April 3, 2011 ..................................................... Spring Recess

No classes. Campus open except 3/31 for Cesar Chavez Day.

March 31, 2011 ............................................................ Cesar Chavez Day

No classes. Campus closed.

May 30, 2011 ................................................................. Memorial Day

No classes. Campus closed.

IMPORTANT NOTICE FOR SPRING 2011

Classes that meet on Saturday and/or Sundays, will meet on the following dates:

Spring 2011  Saturday  Sundays

January  22, 29  23, 30

February  5, 12, 19, 26  6, 13, 20, 27

March  5, 12, 19, 26  6, 13, 20, 27

April  9, 16, 23, 30  10, 17, 24

May  7, 14*  1, 8, 15*

*Possible final exam

Although this Registration Guide was prepared on the basis of the best information available at the time, all information including class meeting times and locations, faculty, course offerings, and statements of fees is subject to change without notice or obligation. The university does not guarantee the availability of a particular course or section. Enrollment is permitted only until the maximum number of students in a section has been enrolled. This Registration Guide is published by the Office of Admissions and Records.

Editor: Karen T. Young
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IMPORTANT NOTICES TO ALL STUDENTS!

FEE INCREASES

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees.

CAMPUS-WIDE IDENTIFICATION NUMBER

Due to recent state laws concerning identity theft, Cal State Fullerton assigns all students a campus-wide ID number (CWID). All university records and accounts for the student will be identified with the CWID. Each student needs to become familiar with his or her CWID number for conducting university business and making academic inquiries.

NEW GRADING SYMBOLS AND PLUS/MINUS GRADING

Several new grading symbols became effective beginning fall 2002 in accordance with the Chancellor's Office Executive Order Number 792. See section on Incomplete (p. 9) and Unofficial Withdrawal (p. 13). As of spring 2005, the university allows plus/minus grading. See page 14 for further information.

ENGLISH AND MATH REMEDIATION

Each California State University campus is responsible for ensuring students take the English Placement Test (EPT) and Entry Level Mathematics Examination (ELM) unless they are exempt from the requirement(s). Exemption information is on page 18. Based on the test results, those students requiring remedial instruction will be placed in the appropriate remedial classes during their first semester on campus. By taking the appropriate remedial classes in the first semester, students will be better prepared to meet the challenges of their later course requirements. Remedial classes include MATH 30A, MATH 30B, MATH 40, ENGL 99 and ENGL 99M. Degree credit is not awarded for these classes. Transfer students can qualify for an exemption by completing and transferring to CSUF a college course that satisfies the General Education–Breadth or Intersegmental General Education Transfer Curriculum (IGETC) quantitative reasoning requirement, provided such course was completed with a grade of "C-" (2.0) or better.

E-MAIL ADDRESS

Each student has been issued an e-mail address where university messages will be sent to you. For additional information about your e-mail account, contact 657-278-7777. Many campus offices have begun utilizing e-mail as the primary communication mode to the student. Be sure to check your e-mail on a regular basis.

MAILING ADDRESS

You are required to keep your mailing address, e-mail address, and phone number current with the university to ensure that you receive all university communications. Your official address on record will be used for mailing your parking permit. You will no longer be required to complete a parking form with your parking and registration payment. For additional information about parking permits, call Parking and Transportation Services at 657-278-3082.
Inquiries concerning compliance with the Nondiscrimination Policy (p. 10) and the Sexual Harassment Policy (p. 11) and implementing campus policies or procedures should be directed to: Rosamaria Gomez-Amaro, Director, Diversity and Equity Program, CSUF, College Park, Suite 770, 657-278-3951, http://diversity.fullerton.edu; Paul K. Miller, Director, Disabled Student Services, CSUF, University Hall 101, 657-278-3117, TDD 657-278-2786, www.fullerton.edu/dss (student referrals and complaints related to Section 504 of the Rehabilitation Act of 1973); or U.S. Office for Civil Rights, Regional Director, Region 9, San Francisco Office, Old Federal Building, 09-8010, 50 United Nations Plaza, Room 239, San Francisco, CA 94102-4102, 415-556-7000, TDD 415-437-7786, Fax 415- 437-7783, Email: OCR_SanFrancisco@ed.gov. Copies of the above policies and student grievance procedures for the resolution of discrimination and sexual harassment complaints are available in the offices of the President (LH-900), Vice President for Academic Affairs (MH-133), Vice President for Student Affairs (LH-805), Diversity and Equity Programs (CP-770), Disabled Student Services (UH-101), Police Dept. (UPD), College Deans, Office of Student Life (TSU-235), University Library Reference Desk, and Women’s Center (UH-205).

There have been significant changes to the Family Educational Rights and Privacy Act (FERPA) regarding students’ rights with respect to their educational records. Please refer to page 14 for FERPA information.

Below are the requirements to register to vote and the guidelines for how to vote.

1. You must be 18 years of age or older to vote.
2. You must be registered to vote before you can vote.
   a. If you are not registered, get registered.
   b. If you have registered in the past, and are not sure you are still registered, inquire with the Registrar of Voters Office in your county. For the Orange County Registrar of Voters office visit http://www.ocvote.com.

3. Complete a Voter Registration Card at any U.S. Post Office, public library, City Hall, or Registrar of Voters Office. A voter registration card can be obtained at the office of the Associated Students, CSUF, Inc. located in the Titan Student Union, room 207 and the Dean of Students Office, Titan Student Union, room 235.
4. A Sample Ballot will be mailed to all registrants.
   a. Review the Sample Ballot for election information and procedures.
   b. Your polling place (where to vote) will also be on the Sample Ballot.
5. Contact the Registrar of Voters Office if you have questions.
   a. See your white pages telephone directory under Registrar of Voters.
   b. A Registrar of Voters Office is listed under each county providing services to persons registered in that county. For the Orange County Registrar of Voters office visit at http://www.ocvote.com.
CSUF GRADUATE PROGRAM ADVISER LIST

ACCOUNTANCY - M.S.
Dr. Fatima Alali
CONTACT and ALL MAIL: Diane Mazzey SGMH-4210  3622

AMERICAN STUDIES - M.A.
Dr. Michael Steiner UH-410  3640

ANTHROPOLOGY - M.A.
Dr. Barbra Erickson MH-426  5697

ART - M.A., M.F.A.
Prof. Mike McGee
CONTACT and ALL MAIL: Jackie Reynolds VA-102  3471

BIOLOGY - M.S.
Dr. Paul Stapp
ALL MAIL: Karen Lau MH-282  2461

BIOTECHNOLOGY - M.B.T.
Dr. David Dyer MH-236B  7260

BUSINESS ADMINISTRATION - M.B.A.
Dr. Van Muse
CONTACT and ALL MAIL: Diane Mazzey SGMH-4210  3622

CHEMISTRY - M.S.
Dr. Chandra Srinivasan MH-580  5439

CIVIL ENGINEERING - M.S.
Dr. Prasada Rao E-100  3012
EMAIL: CEE@fullerton.edu

COMMUNICATIONS - M.A.
Dr. Andi Stein CP-400  5434
Graduate Secretary: Liz Regan

COMMUNICATIVE DISORDERS - M.A.
Dr. Kurt Kieselman CP-420-1 3617

COMPUTER SCIENCE - M.S.
Dr. Bin Cong CS-522  2031

COUNSELING - M.S.
Dr. Jose Cervantes EC-428  3669
Ginamarie Scherzi, M.S. (for prospective/incoming students) EC-479B  3042
EMAIL: applycounseling@fullerton.edu

CREDENTIALS (MAIN OFFICE CP-740)
Multiple Subject Credential
Dr. Kim Case / Jacque Russell EC-327  4313/4287
Single Subject Credential
Dr. Kristen Shand CP-600-8  2974
Special Education Credential (prospective/incoming students)
Dr. Judy Smith / Raquel Clovery CP-540  4196

ECONOMICS - M.A.
Dr. Andrew Gill SGMH-3399  3076

EDUCATION - M.S.
Elementary Curriculum and Instruction, Bilingual-Bicultural (Spanish-English), and Educational Technology
Dr. Kim Norman EC-324  3342
Educational Administration
Dr. Ron Oliver CP-520  2141
Higher Education
Dr. Ronni Sanlo CP-520-10  4023
Reading
Dr. Dawn Person CP-570  5605
Secondary Education
Dr. Chris Street CP-600  5905
Special Education
Dr. Woo Jung CP-570  4106
TESOL
Dr. Cheryl Zimmerman H-830F  4410

EDUCATIONAL LEADERSHIP – ED.D.
PreK-12 Leadership
Dr. Louise Adler CP-550  7673
Community College Leadership
Dr. Dawn Person CP-520  5605

ELECTRICAL ENGINEERING - M.S.
Dr. Mohinder Grewal E-100A  3023

ENGLISH - M.A.
Dr. Marlin Blaine UH-444  2624

ENVIRONMENTAL STUDIES - M.S.
Dr. Justin Tucker H-524  5064

FRENCH - M.A.
Dr. Jane Eyring H-835A  2577

GEOGRAPHY - M.A.
Dr. Jonathan Taylor H-429D  4762

GEOLGY – M.S.
Dr. Mah Kirby MH-254  2158

GERMAN - M.A.
Dr. Jan Eyring H-835C  2577

GERONTOLOGY – M.S.
Dr. Joe Weber CP-900-03  7043

HISTORY - M.A.
Dr. Allison Varzally H-810H  4339

INFORMATION SYSTEMS - M.S.
Dr. Barry Pasternack
CONTACT and ALL MAIL: Diane Mazzey SGMH-3280  3622
INFORMATION TECHNOLOGY – M.S.
Dr. Pramod Pandya ..............................................................SGMH-4157A    2574
ALL MAIL: Diane Mazzey .....................................................SGMH-3280    3622
Inquiries: msit@fullerton.edu & www.fullerton.edu/msit

INSTRUCTIONAL DESIGN AND TECHNOLOGY – M.S.
(PROGRAM OFFICE X 2842)
Dr. JoAnn Carter-Wells .............................................................CP-570-33    3357

KINESIOLOGY - M.S.
Dr. Jared Coburn
CONTACT and ALL MAIL: Mary Aboud .................................KHS-121C    3983

LINGUISTICS - M.A.
Dr. Franz Mueller .............................................................................UH-323    7004

MATHEMATICS - M.A.
Dr. William Gearhart (Applied) / Dr. Armando Martinez-Cruz (Teaching)
CONTACT and ALL MAIL: Kathleen Dische .................................MH-154    4399

MECHANICAL ENGINEERING - M.S.
Dr. Sang June Oh ..............................................................................E-100G    2458

MUSIC - M.A., M.M.
Dr. Pamela Madsen ............................................................................PA-220    2152

NURSING – M.S.
Dr. Penny Weismuller (MSN) / Dr. Mary Wickman (EL-MSN)
MSN and ALL MAIL: Mary Lehn-Mooney, M.S. ........................EC-190A    7610
EL-MSN and ALL MAIL: Melanie Pyles ........................................EC-182    8211

PHYSICS - M.S.
Dr. Ionel Tifrea ................................................................................MH-611    2769

POLITICAL SCIENCE - M.A.
Dr. Matt Jarvis ..................................................................................UH-537    4509

PSYCHOLOGY - M.A., M.S.
Dr. Melinda Blackman (M.A.) / Dr. Christine Scher (M.S.)
CONTACT and ALL MAIL: Kay Karlson. .................................H-835N    3589

PUBLIC ADMINISTRATION - M.P.A.
Dr. Shelly Arsneault ............................................................................UH-535    2456

PUBLIC HEALTH – M.P.H.
Dr. Shari McMahan
ALL MAIL: Mary Aboud ..............................................................KHS-121C    3983

SCIENCE - M.A.T.
Dr. Vikki Costa ...............................................................................MH-527    4680

SOCIAL WORK – M.S.W.
Dr. David Cherin .............................................................................EC-207    8452

SOCIOPHILIA - M.A.
Dr. Berna Torr ...............................................................................CP-900-36    3241

SOFTWARE ENGINEERING- M.S.
Dr. Christopher Ryu ........................................................................CS-421    7231

SPANISH - M.A.
Dr. Pilar Valero-Costa ......................................................................H-830G    5205

SPEECH COMMUNICATION - M.A.
Dr. Gary Ruud ..................................................................................CP-420-11    4198

TAXATION - M.S.
Dr. Kathleen Wright
ALL MAIL: Diane Mazzey .....................................................SGMH-3280    3622

THEATRE ARTS - M.F.A.
Prof. David Nevell
ALL MAIL: Debbie Dombrow .....................................................PA-139    3629
UNDERGRADUATE ACADEMIC ADVISEMENT

The university encourages all students to seek advisement each semester, well in advance of registration. Advisers in each major department and in the Academic Advisement Center (UH-123B) assist students in making appropriate course selections and in planning a course of study. Students have the responsibility for taking advantage of opportunities for academic advisement provided by the various university offices and programs.

GENERAL EDUCATION ADVISEMENT

Students may obtain information about General Education requirements at the Academic Advisement Center (AAC). The AAC is also the academic home of the undeclared student.

Students who began as freshmen at CSUF MUST bring their General Education Academic Plan if they have received prior advisement in the AAC and their TITAN Degree Audit (TDA) to each advisement session. Transfer students MUST always bring their Titan Degree Audit (TDA) or Final Evaluation Summary of Units sheet.

The Final Evaluation and Summary of Units (blue sheet) was mailed to transfer students admitted prior to fall 2002.

MAJOR ADVISEMENT

Students who have declared a major should consult their departmental adviser well in advance of registration. Students who wish to explore the majors offered by a specific college should contact the appropriate college advisement office.

COLLEGE ADVISEMENT OFFICES

College of the Arts
Dr. Joseph Arnold, Dean ................................................... VA-199 278-3256
Andrea Sims, Assistant Dean, Student Affairs .............. VA-199C 278-3255

Mihaylo College of Business and Economics
Dr. Anil Puri, Dean
Business Advising Center .............................................. SGMH-1201 278-2211
Robert Miyake, Assistant Dean, Academic Services
Emeline Yong, Assistant Dean, Student Affairs ...... SGMH-1507 278-4577

College of Communications
Office of the Dean .......................................................... CP-450 278-4418
Dr. Rick Pullen, Dean
Dr. S. Irene Matz, Associate Dean
Peggy Garcia-Bockman, Assistant Dean, Student Affairs CP-450 278-7083

College of Education
Aimee Nelson, Assistant Dean, Student Affairs.............. CP-500 278-4161

College of Engineering and Computer Science
Dr. Raman Unnikrishnan, Dean
Office of the Associate Dean ...................................... CS-503 278-7161
Dr. Susamma Barua, Acting Associate Dean
Victor Delgado, Assistant Dean, Student Affairs ........ CS-501 278-2887

College of Health and Human Development
Dr. Roberta Rikli, Dean
Division of Child, Family and Community Services
Advising Center ............................................................ EC-207 278-4496
Department of Kinesiology Advising Center............. KHS-161B 278-4757
Department of Health Science Advising Center ....... KHS-251 278-7995
Dr. Lea Beth Lewis, Assistant Dean, Student Affairs .... EC-606 278-4471

College of Humanities and Social Sciences
Dr. Angela Della-Volpe, Dean
Office of the Associate Dean ...................................... H-211 278-3528
David McKenzie, Assistant Dean, Student Affairs ...... H-211 278-2969

College of Natural Sciences and Mathematics
Dr. Robert Koch, Acting Dean
Office of the Dean ....................................................... MH-166 278-2638
Dr. Mark Filowitz, Associate Dean
Dr. Rochelle Woods, Assistant Dean, Student Affairs .... MH-488 278-4158

Irvine Campus
Administrative Center .................................................... IRVC 100A 278-1600
Dr. Susan Cooper, Dean .............................................. IRVC 140 278-1605
Student Affairs Office ................................................... IRVC 148 278-1650
Marsha Daughtee, Assistant Dean, Student Affairs .... IRVC 144 278-2653

Undeclared Majors
Academic Advisement Center ................................ UH-123B 278-3606
Undeclared Student Resource Center ....................... UH-124 278-2239

http://www.fullerton.edu/aac

IMPORTANT ACCESS INFORMATION

University Operator .......................................................... 657-278-2011
After Hours Directory ...................................................... 657-278-2200
TITAN Help Line ............................................................ 657-278-7777
CSU Homepage ............................................................ www.calstate.edu
CSUF Homepage ........................................................... www.fullerton.edu
Academic Advisement Center Homepage .............. www.fullerton.edu/aac
Center for Careers in Teaching .................................... www.fullerton.edu/cct
My CSUF ................................................................. www.my.fullerton.edu

ACADEMIC FREEDOM AND RESPONSIBILITY

The Academic Senate of California State University, Fullerton, endorses the 1987 Statement on Professional Ethics (UPS 230.000) and the 1940 Statement of Principles and Interpretive Comments of the American Association of University Professors contained in the 1984 Edition of Policy Documents and Reports.

ASSISTANCE FOR STUDENTS

If you are experiencing difficulty either academically or in your personal life, you should consult support groups on campus that may be able to assist you. Personal counseling is available from Counseling and Psychological Services. If you are unsure of a career, you should consult with the Career Center for special career counseling and interest testing. Other support services include: the Office of the Vice President for Student Affairs, Academic Advisement Center, Academic Appeals, Dean of Students Office, Disabled Student Services, Financial Aid, International Education and Exchange, Student Health and Counseling Center, University Learning Center, Women’s Center/Adult Re-entry/Veterans Certification Office, Writing Assistance Center, and the Office of Admissions and Records.

AUDITING

The symbol AU identifies those instances where a student enrolled in a course for purposes not requiring credit. An auditor must have the permission of the instructor, and may enroll only after students otherwise eligible to enroll in the course for credit have done so. Auditors pay the same fees as credit students; regular class attendance is expected. Once enrolled as an auditor, a student may not change to credit after the last day to add classes.
A student enrolled for credit may not change to audit after the deadline published on the inside cover of this registration guide. An auditor does not take examinations in the course; therefore, there is no basis for evaluation nor a formal grade report.

CLASS ATTENDANCE
While class attendance is not recorded officially by the university, regular attendance in class is often essential to success in a course. Policy on class attendance is within the discretion of the individual faculty member, who shall announce the policy at the first class meeting of the semester.

It is especially important that students attend the first meeting of a class. Students absent from the first meeting without notification to the instructor or departmental office within 24 hours after class may be denied admission to the class. Instructors may deny admission to absentees to admit persons on waiting lists in their places. A student who registers for a class and whose name appears on the first-day-of-class list should attend all class meetings the first week (five class days). If a student decides not to continue enrollment in a class, either before or after instruction begins, it is a student’s responsibility to follow the appropriate procedures for dropping the class; however, if a student is absent without notifying the instructor or departmental office within 24 hours after any meeting missed during the first week, the student may be dropped administratively from the class by the instructor. Students should not assume that this is will be done for them and should take the responsibility to ensure that they have been dropped by following the appropriate procedures for dropping classes. An instructor may also administratively drop a student who does not meet prerequisites for the course. These administrative withdrawals shall be without penalty.

CLOSED CLASSES A departmental permit is required to add a closed class.

CONCURRENT ENROLLMENT A student enrolled at the university may enroll concurrently for additional courses at another CSU campus only with advance written approval and by filing a concurrent enrollment form with the Office of Admissions and Records. Certain restrictions apply when a quarter-system campus is involved. Permission will not be granted when the study list in the proposed combined program exceeds units authorized for full-time study. Students may enroll concurrently at institutions outside the CSU system without special permission or forms.

CONTINUOUS ENROLLMENT - GRADUATE STUDENTS WITH MASTER’S DEGREE OBJECTIVES
A student with a graduate degree objective must maintain continuous enrollment (summer sessions and intersession excluded) until the degree is awarded.

A graduate student who finds it impossible to attend during a particular semester and is denied a formal leave of absence, may register in Graduate Studies 700, which gives no units of credit and does not require class attendance. Registration in Graduate Studies 700 is restricted to classified or conditionally classified graduate students.

A graduate student who fails to register, and who has not obtained approval for a formal leave of absence, has discontinued enrollment in the graduate degree program. If the student wishes to resume study, he or she must reapply for admission to the university and to the degree program.

End of Program Enrollment: students who have enrolled in all units required for the degree and are continuing to work on thesis, project or comprehensive exam preparation, are expected to maintain continuous enrollment by enrolling in GRAD 700 Continuous Enrollment (zero units) through regular registration or at a reduced fee through Extended Education. Students must submit a GRAD 700 Request Form signed by their program adviser before extended education registration forms will be released. Forms are available in the Graduate Studies Office, (MH-103) or from the departmental graduate program adviser.

If you are unsure as to which GRAD 700 applies to your situation, contact your program adviser.

CONTINUOUS ENROLLMENT OF TEACHING CREDENTIAL CANDIDATES
A postbaccalaureate student who has completed student teaching but must complete requirements for an elementary or secondary teaching credential and finds it impossible to enroll in courses for the credential during a certain semester may apply for a leave of absence.

COURSE OUTLINES
Course outlines, which shall be compatible with approved course proposals on file in the Office of the Associate Vice President, Academic Programs, and with course descriptions in the university catalog, must be provided to students in writing within the first five days of instruction. Course outlines shall give detailed information on the following matters: (1) course material to be covered (e.g., reading list); (2) the grading policy for the course; (3) class assignments (e.g., term papers-length, due date, projects); and (4) examination dates and make-up policy, and the required or permissible materials or equipment which may be used in testing situations; (5) required or permissible materials and/or equipment, e.g., texts, materials, or equipment, including calculators, software, artistic materials, scientific apparatus, etc.

It shall be a normal and reasonable duty of each faculty member to provide these materials, in accordance with the outlined provisions. The faculty member shall also provide these materials to the department chair.

DEGREE CANDIDATES
Candidates for the baccalaureate must file an application for a graduation check one year (two semesters) prior to the semester in which they anticipate completing all requirements for a degree. Undergraduate candidates for January 2012 must file the appropriate form by January 14, 2011. The form is available on your student portal under “Self Service,” by clicking on “Other Academics.” Complete information and instructions about the entire graduation check process for undergraduates are available on the university website under “Graduation.”

Candidates for May 2011 and August 2011 master’s and doctorate degrees must file a request for a graduation check on or before January 28, 2011. The form to accomplish this is available on your student portal under “Self Service” (click on Other Academics).

A change in anticipated date of graduation may be reported by filing the necessary form with the Graduation Unit (LH-114) for undergraduate students, and with the Graduate Studies Office (MH-103) for graduate students.
GRADE OPTIONS

The university uses a combination of traditional and nontraditional grading options as follows:

Traditional

Nontraditional
CR - C (2.0) grade or better in undergraduate courses; B (3.0) or better in graduate courses.
NC - No credit

Students may indicate the grading option for each course when they register. They have until the deadline published in the front cover of the registration guide to change an option. A letter grade (A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F) must be used by all undergraduate students for major, minor and general education requirements. A letter grade (A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F) must be used by graduate students for all required courses. Exceptions are those courses designed by the faculty to be graded Letter Grade Only or CR/NC Only.

Students should know that there is a limitation on the number of courses which can be taken with the nontraditional grading option. A maximum of 36 units of credit/no credit courses, including those transferred from other institutions, may be counted toward the baccalaureate. No course with a grade of CR may be used for the master’s or doctorate degree. A detailed description of the grading policy and definition of symbols used may be found in the current catalog.

Advisory Caution

Undergraduate students who plan to pursue graduate or professional studies later are advised to be selective in opting for courses on a credit/no credit basis. As a general rule (advisory only), coursework that is preparatory or prerequisite to advanced specialized study should be completed and evaluated on a letter grade and not credit/no credit.

INCOMPLETE AUTHORIZED (I)

The symbol ‘I’ (Incomplete Authorized) signifies that a portion of the required coursework for a class has not been completed and evaluated in the prescribed time period, due to unforeseen but fully justified reasons, and that there is still a possibility of earning credit. It is the responsibility of the student to bring pertinent information to the instructor and to determine from the instructor the remaining course requirements which must be satisfied to remove the Incomplete. A final grade is assigned when the work agreed upon has been completed and evaluated.

An Incomplete must be made up within one year following the end of the term during which it was assigned. This limitation prevails whether or not the student maintains continuous enrollment. Failure to complete the assigned work will result in an Incomplete being changed to an IC symbol or an NC unless faculty member assigns a specific letter grade at the time the Incomplete is assigned, which would replace the ‘I’ in the student’s record at the end of the one year deadline. Therefore, ‘I’ grades that were earned for the fall 2009 semester must be completed by January 3, 2011. ‘I’ grades assigned at the end of the spring 2010 semester must be completed by May 27, 2011.

The IC symbol counts as a failing grade for grade point average and grade point balance computations.

A grade of Incomplete may be given only when, in the opinion of the instructor, a student cannot complete a course during the semester of enrollment for reasons beyond the student’s control. Such reasons are assumed to include: illness of the student or of members of the student’s immediate family, extraordinary financial problems, loss of outside position, and other exigencies. In assigning a grade of ‘I’, the instructor shall file with the department, for future reference and student access, a Statement of Requirements for Completion of Course Work. The requirements shall not include retaking the course. The instructor will also designate a time limit (up to one year) for completing requirements. Upon request, a copy of the document will be furnished to the student. The student should review this statement at the earliest opportunity.

The statement of requirements will include an indication of the quality of the student’s work to date. This not only provides an interim evaluation for the student but assists the department chair in assigning a final grade in those instances where the instructor is no longer available. When specific requirements are completed, the instructor will report a change of grade. The responsibility for changing the Incomplete grade rests with the instructor.

INDEPENDENT STUDY

If you want to register in an independent study course, you must obtain written approval from the instructor and the department chair using the appropriate university form. During the semester, you and the instructor shall prepare a study plan and submit it to the department chair, or designee, for approval. The approved study plan shall be kept on file in the department or program office, and shall include a statement of the basis for final evaluation of the independent study.

You may not take more than six units of independent study at the undergraduate level in a given semester or apply more than nine units of independent study toward completion of the undergraduate degree. If you are a graduate student, you may not apply more than six units of independent study toward the completion of a graduate degree unless written approval is obtained by the appropriate college dean.

Lower-division students normally enroll in Independent Study 299, upper division students in 499, and graduate students in 599, respectively. Independent study courses may be repeated.

INTERNSHIPS AND COMMUNITY ENGAGEMENT

The Center for Internships and Community Engagement is located in LH-206. The center was established to offer students the opportunity to formally integrate academic knowledge and skills with practical experiences in business, nonprofit and government agencies. These real-world experiences will provide students with the opportunity to expand their knowledge, and apply theories and skills learned in the classroom to prepare them for successful entry into the job market as well as to develop them as socially responsible citizens. Additionally, students will have the opportunity for personal growth, leadership and professional preparation. Other valuable benefits of internships and service-learning are:

1. Gain work and service experience
2. Network and develop industry contacts
3. Solidify academic and career goals
4. Opportunity to earn money while learning
5. Explore various career options within a major
6. Earn academic credit

Each internship/service-learning placement is monitored by the site while faculty provide guidance to students, ensuring the academic integrity of the work or service experience.
LEAVE OF ABSENCE - UNDERGRADUATES AND POSTBAC-ALAUREATE UNCLASSIFIED GRADUATE STUDENTS

A leave of absence may be granted based on certain documented extenuating circumstances and normally is granted for not more than one year. Students must be in good academic standing and must have completed 12 units at this university. A leave of absence is not granted in order for a student to return to a community college to take coursework for financial or academic reasons. An approved leave of absence authorizes the student to return without reapplying to the university and continue under the catalog requirements prior to the absence. Undergraduate and postbaccalaureate unclassified graduate students on approved leaves of one year (two academic semesters) or less are eligible to register for the semester immediately following the end of the leave.

LEAVE OF ABSENCE - GRADUATE AND CREDENTIAL STUDENTS

Graduate degree or credential students may be granted leaves of absence, up to two consecutive semesters, which maintain their place in the university and in degree or credential programs (i.e., they do not have to reapply following the leave). A leave granted to a degree objective student also preserves the election of curriculum rights regarding catalog requirements. However, a leave granted by the university does not extend time limitations imposed by the state for completing specific credential requirements nor does it extend the time limit for completing the master's or doctorate degree.

In the case of non-approved breaks in enrollment, reapplication for admission to the university and to the chosen degree or credential program will be required. A place in the degree/credential program or in the university will not be held for the student in these circumstances.

Forms for requesting a leave of absence are available in the Admissions and Records Service Center (LH-114), the Graduate Studies Office (MH-103), or the Graduate Studies website: http://www.fullerton.edu/graduate. Students must be in good academic standing and must have completed at least six units toward the degree or credential in residence at this university in order to qualify for leaves of absence. Leaves must be submitted before the first day of classes.

LIBRARY HOURS

Library hours are subject to change and some areas have more limited service hours. For the latest information on library hours, call 657-278-2633, or point your browser to: http://www.library.fullerton.edu.
REPETITION OF COURSE POLICY

Grade Forgiveness

Undergraduate students may repeat courses up to 16 units for forgiveness at California State University, Fullerton for which a grade of C- (1.7) or lower was earned. In repeating such courses, the traditional grading system shall be used. In computing the grade point average of a student who repeats courses in which he or she received C- (1.7) or lower, only the most recently earned grades and grade points shall be used for the first 16 units repeated.

In exercising this option, an undergraduate student must take and repeat the course at this campus and may request application of this policy after the course has been repeated. This should be accomplished submitting the appropriate form (available in Admissions and Records), immediately following the term in which the course has been completed, so that the student’s grade point average can be revised.

Undergraduate students may not repeat a course in which a grade of ‘C’ or better has been earned, except for those courses noted in the university catalog as “may be repeated for credit.”

Average Grade

A maximum of 12 additional units may be repeated, but without forgiveness (effect of first grade is not removed from the GPA calculation). Grades from both the original class and the repeated class will be averaged in the GPA calculation. Classes under this type of repeat are referred to as ‘Grades Averaged’ repeats and the 12-unit limit was effective starting with the Fall 2009 semester. Therefore, the count of classes towards the 12-unit limit begins with classes taken and repeated from Fall 2009 forward.

An individual course may be taken a maximum of three times except as noted in the university catalog (e.g. KNES 100-may be repeated for credit up to six times).

ACADEMIC DISHONESTY

Academic dishonesty includes such things as cheating, inventing false information or citations, plagiarism, and helping someone else commit an act of academic dishonesty. It usually involves an attempt by a student to show possession of a level of knowledge or skill which he or she does not possess.

The initial responsibility for detecting and dealing with academic dishonesty lies with the instructor concerned. An instructor who is convinced by the evidence that a student is guilty of academic dishonesty shall:

1. Assign an appropriate academic penalty. This may range from an oral reprimand to an F in the course.
2. Report to the student involved, to the department chair, and to the vice president for Student Affairs the alleged incident of academic dishonesty, including relevant documentations for action that he or she deems appropriate.

The vice president for Student Affairs shall maintain an academic dishonesty file of all cases of academic dishonesty with the appropriate documentation. Students shall be informed when their names are inserted into the file and provided with copies of any appeals or disciplinary procedures in which they may become involved. The vice president for Student Affairs or his or her designee may initiate disciplinary proceedings under Title 5, California Code of Regulations, Section 41301, and Chancellor’s Executive Order 148; when two or more incidents involving the same student occur, he or she shall do so.

A student may appeal any action taken on a charge of academic dishonesty under the University Policy Statement 300.030, “Academic Appeals.” See “Academic Appeals” in the “Student Affairs” section of the university catalog.

SEXUAL HARASSMENT POLICY

It is the policy of California State University, Fullerton to maintain a working and learning environment free from sexual harassment of its students, employees and those who apply for student or employee status.

Sexual harassment is illegal under Title VII of the Civil Rights Act of 1964, Title IX of the Higher Education Amendments of 1972, and the California Education Code 89535. Executive Order 927—Systemwide Policy on Prohibiting Harassment in Employment and Retaliation for Reporting Harassment or Participating in a Harassment Investigation Executive Order 1045 Systemwide Policy Prohibiting Discrimination, Harassment, and Retaliation Against Students and Applicants for Admission AND Systemwide Procedure for Handling Discrimination, Harassment and Retaliation Complaints by Students and Applicants for Admission against the CSU and/or CSU Employees also prohibit sexual harassment within the California State University system. The university will not tolerate sexual harassment and will take action to eliminate such behavior. Information concerning campus sexual harassment policies and procedures can be obtained from the Office of Diversity and Equity Programs, College Park 770, 657-278-3951 or http://diversity.fullerton.edu.

USE OF BICYCLES AND SKATEBOARDS ON CAMPUS

The university’s policy concerning the use of bicycles, skateboards and other forms of non-motor vehicle transportation is set forth in President’s Directive No. 16.

1. Bicycles, scooters and roller skates may be used on campus under the following conditions.
   a. Pedestrians have the right-of-way at all times.
   b. Individuals using bicycles, scooters or roller skates must comply with all applicable laws and regulations, exercise due care and use reasonable caution to prevent injury and damage to property.
   c. Bicycles, roller skates and scooters may not be ridden or used in posted dismount areas, campus buildings or parking structures; over shrubbery; or on grass. However, bicycles, roller skates and scooters may be ridden or used in posted dismount areas either for instructional purposes or whenever parking fee regulations are not enforced.
2. Skateboards and motorized skateboards may not be used on campus, including parking structures.
3. Motorized bicycles and scooters may only be operated on campus roadways.
4. Bicycles, scooters, motorized bicycles and motorized scooters secured to objects or structures other than approved racks or storage containers may be removed by the university.
5. Bicycles, motorized bicycles, motorized scooters and motorized skateboards may not be stored inside any building, including the residence halls, without written authorization.
6. Non-motor vehicle forms of transportation may be used on campus or any property controlled by the university to accommodate a disability with written authorization.

SMOKING POLICY

I. Policy Statement

To mitigate well-established health risks associated with exposure to secondhand smoke, the California State University Board of Trustees delegated authority to campus presidents to adopt rules regulating smoking on campuses. At California State University, Fullerton, smoking is prohibited in any:
II. Existing State Guidance and Development Considerations

The State of California prohibits smoking in all public buildings and other enclosed areas of employment. Authority to issue this policy is based on Title 5, California Code of Regulations, Section 42356; State of California Executive Order W-42-93; State Government Code Section 19994.31; State Labor Code Section 6404.5; and CSU Executive Order 599.

III. Scope

This policy applies to all university faculty, staff, students and visitors, as well as the areas noted in Section I above. Smoking is permitted in university-sponsored Theater and Dance productions only if smoking is listed in a script as a required part of a performance.

Smoking is permitted in student-authored or student-sponsored scenes, showcases or workshops only if produced as part of the university’s Department of Theatre and Dance Season. Entertainment productions and other presentations in the Titan Student Union are not exempt from this policy; however, the Executive Director of the Associated Students may grant an exemption when smoking is listed in the script as a required part of a performance.

IV. Definitions

“Smoking” is defined as inhaling, exhaling, burning, or carrying a lighted cigarette, cigar, pipe or other apparatus used to smoke tobacco or any other organic or non-organic material.

V. Implementation

The Office of Environmental Health and Instructional Safety will provide faculty, staff, students and visitors with notice of this policy through signs, information campaigns or other publications. Supervisors are responsible for informing employees of this policy.

VI. Accountability

Faculty, staff and students violating this policy are subject to appropriate disciplinary action pursuant to the applicable collective bargaining agreement and/or administrative policies or procedures. Violations should be reported to the appropriate administrator, Environmental Health and Instructional Safety at 657-278-7233 or Risk Management at 657-278-7346.

This policy is effective as of April 3, 2003, and supersedes all previous university smoking policies. Contacts for questions regarding this policy are the Director of Environmental Health and Instructional Safety and the Director of University Risk Management.

SOCIAL SECURITY NUMBER AND STUDENT IDENTIFICATION NUMBER

Applicants are required to include their correct Social Security numbers (taxpayer identification numbers) in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code. The Internal Revenue Service requires the university to file information returns that include the student’s Social Security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes. The Social Security number also is required by the Franchise Tax Board for collection of returned checks.

For other records and services, the university uses an assigned campus-wide identification number (CWID) as the student’s account number. For more information on CWID see page 3. A student’s TitanCard number is not his or her identification number.

Students are required to write their student identification numbers on personal checks submitted for any payment to the university. Payment by personal check is consent by the student for the university to write the student’s identification number on the check if it is not referenced. If a student prefers that his or her student identification number not be on the check, then the student must submit payment by cashier’s check, money order, or, when appropriate (other than mail-in or drop-off registration), cash. Use of the student identification number assures credit to the correct student university account.

STOP-OUT POLICY

The stop-out policy allows undergraduate students and postbaccalaureate unclassified non-credential graduate students to be absent for one semester and maintain their continuing student status. This includes election of catalog requirements for graduation and eligibility to register for the next semester. Disqualified students, foreign visa students, students on leaves approved for more than one year and students without approved leaves who are absent for more than one semester must apply for readmission should they wish to return to Cal State Fullerton.

ADMISSION TO THE TEACHER EDUCATION CREDENTIAL PROGRAM

Continuing Students

Admissions and processing fee of $50 is required of all students applying to the Education Credential Program. Overview meetings are mandatory for admission to teacher credential programs. Schedules are available on the web: http://ed.fullerton.edu/adtep/Overviews.htm or by calling 657-278–3412. The Center for Careers in Teaching (H-113) is available to assist undergraduate students who are planning to become teachers. For further information go to: http://ed.fullerton.edu/adtep.

Deadlines for admission: Spring semester—during the last week of the previous September; fall semester—during the last week of the previous February. Before completing the application for teacher education, you must apply to the university unless you are currently enrolled. Be sure to check for the latest information on university application periods by going to www.fullerton.edu/admissions selecting the “Prospective Students” tab to the Admissions and Records menu.

TITAN SHOPS

Titan Shops is a division of the California State University, Fullerton Auxiliary Services Corporation, a nonprofit auxiliary organization supporting the university community. At Titan Shops the philosophy is to serve you. The customer-oriented staff made up mostly of Cal State Fullerton students will serve you with a smile. One-stop shopping, excellent customer service, fantastic products, great values and convenience is the major focus when serving the university community.

Titan Shops is a multi-level retail store composed of various divisions and service providers. On the upper level you will find Titan Books, a full-service bookstore, carrying the required textbooks and custom-published course packets for class. Choose from new and used or save up to 65 percent
with digital and rental options. Remember, if the book you want is not in stock, it can be special-ordered for you at no extra charge. SchoolsFirst Federal Credit Union offers a full range of financial products and services. JUICE IT UP! frozen yogurt offers 12 flavors of frozen yogurt with a full range of fresh toppings.

On the lower level of Titan Shops is Titan Office, which includes office and school supplies, peripherals, and software; Titan Gear, which includes emblematic gifts, clothing, notebooks and features a selection of Carlton and Papyrus greeting cards; and Titan Express, a full line convenience store where you can grab a quick snack, Scantron, a drink or some ice cream; Titan Tech coordinates orders for all campus approved hardware platforms and software products. Titan Tech provides CSUF students a convenient location to explore and purchase the latest technology. Titan Tech also offers the faculty, staff and students the same campus rollout computer configurations at a discounted price. Even iPods and iPads are available. US Bank offers a full range of financial products and services.

Irvine Campus Bookstore and Cafe, Titan Shops is located in IRVC-104A. Food, textbooks, school supplies, testing materials, gifts and apparel are in this bookstore cafe. Hours of operation and textbook ordering for Irvine can be found by going online at www.titanbookstore.com. The Brief Stop is located in Langsdorf Hall and The Yum is located in the Titan Student Union. You can purchase test-taking materials, school supplies, health and beauty aids, schedules and school catalogs and a wide selection of snacks; all conveniently located in a store close to your classes. For more information, call 657-278-3418 or visit www.titanbookstore.com.

Online Resources

Book orders can be placed online at www.titanbookstore.com. Enter your course schedule number to start – follow the easy instructions to purchase your books and include your Visa, MasterCard or American Express number. Used and rental textbooks will be shipped whenever possible if indicated and in stock. For your convenience, books can either be shipped to your home via UPS or picked up at the bookstore at your convenience. All books are charged to your Visa, MasterCard or American express account at the time your order is shipped or brought to the pickup window. All credit card information you provide is encrypted with the latest web security technology to ensure the highest level of safeguard safety.

- Price compare course material using the “compare price” feature.
- View textbook rental and ebook information.
- Buyback information and locations.
- Bookstore hours.

TRANSCRIPTS

A single copy of a transcript requires a fee of $4 paid in advance. (Additional transcripts prepared at the same time are $2 each.) Because of the large number of transcripts requested at the end of each regular semester, three weeks should be allowed for requests to be processed. At other times, transcript requests are processed within five to seven working days, as a general rule. Transcript request forms are available at the Admission and Records Service Center (LH-114). Immediate, over-the-counter transcript service cannot be provided.
WITHOLDING OF SERVICES FOR NONPAYMENT OF DEBTS

The Board of Trustees has authorized the withholding of certain services for nonpayment of debts owed the university. Debts include unpaid obligations for loans, services, use of facilities or equipment, materials, food or merchandise. Services which may be withheld include permission to register in a subsequent term, use of facilities, and other services or materials for which a fee is authorized to be charged (i.e. transcripts, parking, lab fees, etc.).

WRITING CENTER

The Writing Center offers free tutorial help to university students. The Writing Center, located on the first floor of Pollak Library, is open Monday through Saturday. Students may drop in or may make appointments by calling 657-278-3650. More information is available at http://hss.fullerton.edu/english/wc/.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. They are:

1. The right to inspect and review their educational records.
2. The right to request the amendment of their education records to ensure that they are not inaccurate, misleading or otherwise in violation of their privacy or other rights.
3. The right to consent to disclosures of personally identifiable information contained in their education records, except to the extent that FERPA authorizes disclosure without consent. FERPA permits disclosures without consent to “school officials” with “legitimate educational interests.” “School officials” include university employees (including law enforcement unit and health personnel); agents of the university (such as an attorney or collection agent); or individuals, including students, serving on official committees or assisting a school official perform his/her tasks. A school official has a “legitimate educational interest” if the official needs to review an education record to fulfill his/her professional responsibility. Upon request, the university discloses education records without consent to officials of another school in which a student seeks to enroll. California State University, Fullerton has designated as “Directory” information a student’s name, date and place of birth, permanent and local address, university-recognized e-mail address(es), Titan Card number, photograph, telephone number, class level, enrollment status, major, minor, dates of attendance, degrees and awards received, previous educational institutions attended, past and present participation in recognized activities, and weight and height if an athletic team member. Unless restricted by the student, the campus may release Directory information at any time to any requesting party, including the military and for the development of university-affiliated marketing programs. Students may choose to limit the release of their Directory information in one of four ways:
   a. Permit release of all Directory information for any purpose. No further action by the student is required.
   b. Permit release of only “Verification” information. This sub-category of Directory information consists of a student’s name, class level, enrollment status, major, minor, degrees and awards received, dates of attendance, university-recognized e-mail address(es), and Titan Card number. The university will release this information for classroom use; in response to requests, including those from financial lenders, employers or insurance companies for verification of degree and enrollment information; and for inclusion in commencement and honors materials. Students who release only “Verification” information will be excluded from all university directories.
   c. Permit release of only “Class” information. This sub-category of Directory information consists of a student’s name, major, minor, degree and awards received, and university-recognized e-mail address(es). The university will release this information for classroom use and for inclusion in commencement and honors materials. Students who release only “Class” information will be excluded from all university directories, and the university will not respond to requests, including those from financial lenders, employers or insurance companies, for verification of degree, dates of attendance or enrollment status.
   d. Withhold the release of all Directory information. Withholding the release of all Directory information means that the student will be excluded from all university directories and publications, including commencement and honors materials, and the university will not verify degree, dates of attendance or enrollment status without the prior written consent of the student. Students may select at any time, the level of release by logging on to Titan Online via the Student Portal. Unless a student designates otherwise, the university will assume that a student has chosen to permit access to their Directory Information for any purpose.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by California State University, Fullerton to comply with the requirements of FERPA. The office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.
5. The right to obtain a copy of California State University, Fullerton’s student records policy. A copy of this policy may be obtained from the Office of the Vice President for Student Affairs, Langsdorf Hall, room 805.
PLUS/MINUS GRADING

- Individual instructors have the option of using plus/minus in their grading criteria.
- Course syllabi must include a statement as to whether or not plus/minus grades will be used.
- Plus/minus grading does not apply to terms prior to spring 2005.

DEFINITION OF GRADES AND THEIR CORRESPONDING GRADE POINTS

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>Outstanding</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>Outstanding</td>
<td>4.0</td>
</tr>
<tr>
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</tr>
<tr>
<td>F</td>
<td>Failing</td>
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</tr>
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</table>

GRADING STANDARDS IN GENERAL EDUCATION (GE)

A grade of “C” (2.0) or better is required to satisfy GE requirements in:

- Oral Communications (category I. A)
- Written Communications (category I. B)
- Critical Thinking (category I. C)
- Mathematics (category III. A. 1)

A grade of “C minus” (1.7) or lower is not a passing grade.

A grade of “D” (1.0) or better is required to satisfy all other GE requirements. A grade of “D minus” (0.7) or lower is not a passing grade.

GRADING STANDARDS IN UPPER DIVISION WRITING REQUIREMENT (UNDERGRADUATES)

A grade of “C” (2.0) or better is required to satisfy the upper division writing requirement. A grade of “C minus” (1.7) or lower is not a passing grade.

GRADING STANDARDS IN GRADUATE PROGRAMS

A grade of “C” (2.0) or better in each course in the graduate study plan. A grade of “C minus” (1.7) or lower is not a passing grade.

A grade of “C” (2.0) or better in course(s) that are used to meet the writing requirement. A grade of “C minus” (1.7) or lower is not a passing grade.

GRADE POINT AVERAGE REQUIREMENTS FOR GRADUATE STUDENTS

An average GPA of at least 3.0 based on all courses attempted to satisfy requirements for the master’s degree. This average applies to:

- All 400- and 500-level units attempted subsequent to admission to a degree program; and
- All units required on the student’s graduate study plan including transfer courses.

Departments may have additional grading standards for graduate programs—consult your graduate advisor.

CREDIT / NO CREDIT GRADING OPTION

For undergraduate students, “credit” is awarded for work equivalent to all grades which earn 2.0 or more grade points (“A+” thru “C”). “No credit” is awarded for work equivalent to all grades which earn less than 2.0 grade points (“C” minus thru “F”).

For graduate students, “credit” is awarded for work equivalent to all grades which earn 3.0 or more grade points (“A+” thru “B”). “No credit” is awarded for work equivalent to all grades which earn less than 3.0 grade points (“B minus” thru “F”).

PLUS / MINUS GRADES AND TRANSFER ADMISSIONS

In determining transfer admissibility, the transcripts of applicants for admission will be evaluated and grade point average(s) calculated based on the grade points assigned by the CSUF grading policy, e.g. a grade of B+ at Cypress College will be calculated for admissions purposes as being worth 3.3 grade points per semester units.

Plus and minus grading will have no effect upon the admissions applicability of community college coursework that has been general education “certified” by California community college(s) as per CSU Executive Order 595.

YOUR BACHELOR’S DEGREE WORKSHEET

The university requires that you accomplish many different objectives to graduate.

The following is a checklist of graduation requirements.

1. Complete your general education pattern.
2. Complete your major requirements – both units and courses and minimum course grades, if specified.
3. Complete your electives.
4. Complete the minimum number of units in your degree (120-135).
5. Complete at least 30 units of upper division courses (300 and 400 level).
6. Complete at least 30 of your total units in residence (at least 24 of the 30 must be upper division and at least 12 of the 24 must be in your major).
7. Satisfy the Upper Division Baccalaureate Writing Requirement (for those under 1980-81 and later requirements)
   - Pass the Junior Level Examination in Writing Proficiency (EWP), and
   - Pass the required courses with a grade of C or better.
8. Apply for graduation check approximately one year (two semesters) before graduation – online grad applications are available via portal access. Refer to page 8 of this registration guide for the specific deadline dates.
9. Finish with at least a 2.0 (C) average:
   - in all courses at all colleges or universities,
   - in all courses at CSUF, and
   - in all courses in your major.
10. Count no more than:
    - 36 CR/NC units toward the degree,
    - 30 units of credit by exam,
    - 24 units taken through extension (University Extended Education); including adjunct,
    - 9 units of independent study,
    - 6 units of internship,
    - 3 units of tutorial courses.
**SPRING 2011 FINAL EXAMINATIONS**

Students in classes scheduled at hours listed below will take the final examination in regular class meeting rooms on the day and hour indicated. Final examinations are scheduled for one hour and 50 minutes unless special arrangements are made by the instructor with the dean of the college. If the class meets daily, the final will be given using the Monday, Wednesday, Friday schedule. Students in classes that do not meet during the exact times shown shall check with their instructor regarding the date and time of their final examination. Students should consider the final examination schedule when selecting courses.

**FINAL EXAMINATIONS NORMALLY SCHEDULED COURSE EXAM HOURS**

**Saturday or Sunday Classes**

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<tr>
<td>7:30 - 9:20 am</td>
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<td>8:30 am</td>
<td>classes starting at 8:30 am on Monday, Wednesday, Friday</td>
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<tr>
<td>2:30 - 4:20 pm</td>
<td>classes starting at 2:30 pm on Monday, Wednesday, Friday</td>
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<tr>
<td>5 - 6:50 pm</td>
<td>classes starting at 5 pm on Monday, Wednesday, Friday</td>
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**Monday, May 16**

<table>
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<tr>
<td>9:30 - 11:20 am</td>
<td>Special Exam ACCT 201B</td>
</tr>
<tr>
<td>Noon - 1:50 pm</td>
<td>Mo, We starting at 10 am</td>
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<tr>
<td>2:30 - 4:20 pm</td>
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<tr>
<td>5 - 6:50 pm</td>
<td>Mo, We starting at 5:30 pm</td>
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<tr>
<td>5 - 6:50 pm</td>
<td>Mo starting at 4 pm</td>
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<tr>
<td>7:30 - 9:20 pm</td>
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<tr>
<td>7:30 - 9:20 pm</td>
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**Tuesday, May 17**

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<tr>
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<td>Tu, Th starting at 10 am</td>
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<tr>
<td>Noon - 1:50 pm</td>
<td>Tu, Th starting at 1 pm</td>
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<tr>
<td>2:30 - 4:20 pm</td>
<td>Special Exam MATH 115; 125</td>
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<tr>
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<td>Tu, Th starting at 4 pm</td>
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**Wednesday, May 18**

<table>
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<td>Mo, We; Mo, Fr; or We, Fr starting at 7 am</td>
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<tr>
<td>9:30 - 11:20 am</td>
<td>Mo, We; Fr starting at 9 am;</td>
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<tr>
<td>Noon - 1:50 pm</td>
<td>Mo, We; Mo, Fr; or We, Fr starting at 8:30 am</td>
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<td>2:30 - 4:20 pm</td>
<td>Mo, We; Fr starting at 11 am; Fr starting at 11 am</td>
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<tr>
<td>2:30 - 4:20 pm</td>
<td>Mo, We; Mo, Fr; or We, Fr starting at 2:30 pm</td>
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<tr>
<td>5 - 6:50 pm</td>
<td>Mo, We; Fr; Mo, We; Mo, Fr; or We, Fr starting at 4 pm</td>
</tr>
<tr>
<td>5 - 6:50 pm</td>
<td>We starting at 4 pm</td>
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<tr>
<td>7:30 - 9:20 pm</td>
<td>Mo, We starting at 7 pm</td>
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<tr>
<td>7:30 - 9:20 pm</td>
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**Thursday, May 19**

<table>
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<tr>
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<tbody>
<tr>
<td>7 - 8:50 am</td>
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<td>5 - 6:50 pm</td>
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**Friday, May 20**

<table>
<thead>
<tr>
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<tbody>
<tr>
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<tr>
<td>9:30 - 11:20 am</td>
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<tr>
<td>Noon - 1:50 pm</td>
<td>Mo, We, Fr starting at Noon;</td>
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<tr>
<td>2:30 - 4:20 pm</td>
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</tr>
<tr>
<td>Noon - 1:50 pm</td>
<td>Friday Night Classes</td>
</tr>
</tbody>
</table>

* Academic departments interested in using these special exam periods must obtain approval from the appropriate college dean and the associate vice president for Academic Programs prior to scheduling the exam or notifying students. Arrangements must be made for Friday evening classes to use a special exam period.

**Classes meeting on Friday evenings, Saturdays or Sundays**

Students taking Friday evening classes will take final examinations at their regular class times on Friday, May 20. Students taking Saturday or Sunday classes will take final examinations at their regular class times on Saturday, May 14 or Sunday, May 15.

**UNIVERSITY POLICY ON FINAL EXAMINATIONS**

Final examinations, if required by the instructor, will be given at times scheduled by the university. Once established, the final examination schedule may not be changed unless approved by department and program chairs and the dean of the college. No make-up final examination will be given except for reason of illness or other verified emergencies. An instructor may not shorten the academic semester by scheduling an in-class final examination before the week scheduled for final examinations. No major examinations shall be given during the last week scheduled for instruction unless there is also to be a final examination at the time assigned in the class schedule. When the final examination is to be a take-home examination, it shall be due no earlier than the day scheduled for the final examination in that class. Department and program chairs and the deans of each college shall be responsible for ensuring that this policy is followed.
<table>
<thead>
<tr>
<th>Topic</th>
<th>Where To Go</th>
<th>Location</th>
<th>Telephone</th>
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<tr>
<td>Academic Appeals</td>
<td>Academic Appeals Office</td>
<td>LH-805</td>
<td>278-3836</td>
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<tr>
<td>Add or Drop of Class</td>
<td>See Registration Guide</td>
<td>Registration pages</td>
<td>278-7601</td>
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<tr>
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<td><a href="http://www.fullerton.edu">www.fullerton.edu</a></td>
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<tr>
<td>Admissions/Applications</td>
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<td>Advisement:</td>
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<tr>
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<td>Degree Evaluation, Undergraduate</td>
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ENGLISH PLACEMENT TEST (EPT)

All new undergraduate students entering the California State University are required to take the English Placement Test (EPT) except those who qualify for an exemption as described below. If you are not exempt, you must take the EPT prior to enrolling in your first semester. Failure to take the EPT prior to your first semester will result in your being disenrolled. Please contact the INTENSIVE LEARNING EXPERIENCE (ILE) office in UH-234 or telephone 657-278-7236.

To be exempt from the English Placement Test requirement, students must have:

- placement in the “Ready for CSU college-level English courses” category on the Early Assessment Program (EAP) English taken in conjunction with the 11th grade California Standards Test in English Language Arts;
- a score of 550 or above on the verbal section of the College Board SAT I: Reasoning Test taken between April 1995 and January 2005;
- a score of 550 or above on the Critical Reading section for the College Board SAT Reasoning Test taken March 2005 or later;
- a score of 660 or above on the writing section of the SAT Reasoning Test taken March 2005 or later;
- a score of 680 or above on the College Board SAT II: Writing Test taken between May 1998 and January 2005;
- a score of 24 or above on the ACT English Test taken October 1989 or later;
- a score of 3, 4 or 5 on either the Language and Composition or the Literature and Composition examination of the College Board Advanced Placement Program;
- for transfer students, completion and transfer to the CSU of a college course that satisfies the CSU General Education requirement in English Composition, provided such a course was completed with a grade of C or better.

ENTRY LEVEL MATHEMATICS EXAMINATION (ELM)

The Entry Level Mathematics Examination is a mathematics placement test required by the CSU of undergraduate students who have not already earned credit for one or more college level general education course(s) in mathematics. All new undergraduate students entering the California State University are required to take the Entry Level Mathematics Examination (ELM) except those students who qualify for exemption as described below. The ELM is a basic skills examination that will determine if you are prepared for college level courses that require a reasonable amount of mathematics. If you are not exempt, you must take the ELM prior to your enrollment in the university. Failure to take the ELM (or become exempt) prior to your first semester will cancel your registration eligibility for classes.

To be exempt from the ELM, students must have:

- placement in the “Ready for CSU college-level mathematics courses” category on the Early Assessment Program (EAP) mathematics taken in conjunction with the 11th grade California Standards Test in High School Mathematics or Algebra II;
- placement in the “Ready for CSU college-level mathematics courses- Conditional” category on the Early Assessment Program (EAP) mathematics taken in conjunction with the 11th grade California Standards Test in High School Mathematics or Algebra II PLUS successful completion of a CSU-approved math or math-related course or activity taken before you enroll at a CSU campus;
- a score of 550 or above on the mathematics section of either the College Board SAT or SAT I: Reasoning Test;
- a score of 550 or above on a College Board SAT Subject Test in Mathematics (levels 1 or 2) taken before March 2005;
- a score of 23 or above on the ACT Mathematics Test taken October 1989 or later;
- a score of 3 or above on the College Board Advanced Placement Calculus AB or Calculus BC;
- a score of 3 or above on the College Board Advanced Placement Statistics examination;
- for transfer students, completion and transfer to the CSU of a college course that satisfies the requirement in Quantitative Reasoning, provided.
It is mandatory the freshmen and sophomores who score 30 or below are required to participate in the Intensive Learning Experience (ILE) program by enrolling in MATH 30A the first semester, followed by MATH 30B the second semester. In addition, any student enrolled in MATH 30A/MATH 30B is required to make one appointment with ILE by May 2, 2011. Contact ILE in UH-234 or call 657-278-7236.

Failure to complete the basic Mathematics skills in two semesters will result in students being disenrolled. Students who do not pass the ELM may gain access to required university general education mathematics courses via any of the following methods if completed prior to their first semester of enrollment at CSUF.

- Pass, with a “C” (2.0) or better, a course in Intermediate Algebra offered by an accredited college (once the ELM has been taken, bring an official transcript to Langsdorf Hall, Room 114, Attention Nancy J. Dovity).
- Retake/pass the ELM.
- Complete one or more lower level mathematics course(s) and retake/pass the ELM.
- Complete course(s) offered by the CSUF Intensive Learning Experience (ILE), MATH 30A, MATH 30B or MATH 40.

The Entry Level Mathematics (ELM) is given in conjunction with the English Placement Test (EPT). Students may take the test(s) at the most convenient CSU campus. Many campuses have online registration available. Go to the CSU EPT/ELM Information Bulletin at www.ets.org/csu for a complete list of ELM and/or EPT test dates and registration procedures on all the CSU campuses.

If you wish to take the ELM at Cal State Fullerton, online ELM and/or EPT registration is available. To register for the ELM or for further information, refer to the English Placement Test and Entry Level Mathematics Examination Information Bulletin or visit Testing Services’ Website at www.fullerton.edu/testing.

On the day of the exam, you must bring a check or money order for $18 (payable to Educational Testing Service) to the testing site. Cash will not be accepted. If you plan to take the Entry Level Math (ELM) and the English Placement Test (EPT) on the same day, you may bring one check or money order in the amount of $36 (payable to Educational Testing Service). All fees are nonrefundable and subject to change. No student will be tested without proper payment and picture identification. If you have any questions about being exempt from the EPT or ELM exam, check with the Admissions and Records Service Center, LH-114, or call 657-278-7236.

**DEPARTMENT PLACEMENT EXAMS**

**CHEMISTRY PLACEMENT EXAM (CPE)**

All students planning to enroll in Chemistry 120A: General Chemistry or Chemistry 200: Chemistry for Nursing and Allied Health Professionals are expected to take the Chemistry Placement Exam (CPE) or have completed Chemistry 115: Introduction to General Chemistry or its equivalent, verified with official transcript, with a grade of C or higher. In addition all students enrolling in Chemistry 120A and Chemistry 200 must be exempt from or have passed the Entry Level Mathematics (ELM) test. Test scores are valid for two consecutive semesters.

For CPE test registration and information, visit the University Testing Center's website at www.fullerton.edu/testing. You may register for the CPE in-person or by mail. The University Testing Center must receive the CPE Registration Form by the test registration deadline date. Pre-registration is required to take the exam. You will be emailed a CPE Admission Ticket approximately one week after the receipt of the CPE Registration Form. Print your CPE Admission Ticket and bring it with you on the day of the test. Calculators are permitted but not essential. There is no test fee for the CPE.

<table>
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<tr>
<th>Test Dates</th>
<th>Registration Deadline</th>
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<td>October 7, 2010</td>
<td>CS-506</td>
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<tr>
<td>December 11, 2010</td>
<td>November 24, 2010</td>
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<tr>
<td>May 14, 2011</td>
<td>April 29, 2011</td>
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Test results will be posted outside the Chemistry Department, located in McCarthy Hall- room 580, approximately one week after the test. The Chemistry Department will not give scores over the phone.

**COMPUTER SCIENCE PLACEMENT TEST**

Students wishing to enroll in Computer Science 131 without first taking CPSC 120 and 121 (or equivalent) MUST take the placement test at one of the following scheduled times. The test may be taken only once. Test scores are valid for two consecutive semesters.

Arrive for instructions 10 minutes before test begins. Bring pencils and eraser. There is no fee and you do not need to pre-register, but picture identification is required.

<table>
<thead>
<tr>
<th>Test Dates</th>
<th>Test Times</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>November 10, 2010</td>
<td>6-7:15 p.m.</td>
<td>CS-506</td>
</tr>
<tr>
<td>January 20, 2011</td>
<td>6-7:15 p.m.</td>
<td>CS-506</td>
</tr>
</tbody>
</table>

For examination policies and results, please contact the Department Office, CS-522, 657-278-3700.

**MATHEMATICS QUALIFYING EXAMINATION (MQE)**

All students planning to enroll in Mathematics 130, Short Course in Calculus; Mathematics 135, Business Calculus; Mathematics 150A, Analytic Geometry and Calculus must take the Mathematics Qualifying Exam (MQE) or have a department-approved exemption. No student will be enrolled in these mathematics courses unless he or she has already passed the MQE or is exempt. The examination scores are valid for two consecutive semesters. You must pass the MQE or be exempt before you can register for any of the above courses.

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**EPT AND ELM TEST DATES AT CSUF**

<table>
<thead>
<tr>
<th>Test Dates</th>
<th>Registration Deadline</th>
<th>Test Results Mailed</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 4, 2010</td>
<td>November 19, 2010</td>
<td>December 27, 2010</td>
</tr>
</tbody>
</table>

*Note: Test registration may close early if maximum capacity is reached.*
To be exempt from the MQE, students must have:

- For MATH 130 & 135
  A “C” or better in MATH 115 or 125 at CSUF or equivalent course.
- For MATH 150A
  A “C” or better in MATH 125 or equivalent course.
- Any score of the AP exam for Math sections A&B or B&C.
- One semester of high school calculus with a C or better.

If you have taken an equivalent math course at another college, you must submit a copy of your transcript or course grade, a course description, and a course syllabus to the Mathematics Department prior to registering for classes.

To register for the MQE, go to Student Financial Services, UH-180 (Cashiers), and pay the $3 test fee by the registration deadlines shown. You will be mailed a confirmation ticket approximately one week prior to the exam. Stand-by registration on the day of the exam is allowed on a space-available basis. If you are unable to attend a test session, contact Testing Services, 657-278-3838, at least 24 hours before the test date to transfer your registration to another test date. Sabbath observers and students who require special test accommodations due to a documented disability must make special arrangements with Testing Services (UH-229) before the registration deadline.

MQE scores will be posted outside the Mathematics Department Office, MH-154, one week after the exam. Scores will not be given over the phone.

Passing scores: 18 and above correct for entrance to MATH 130; 22 and above correct for entrance to MATH 135; 25 and above correct for entrance to MATH 150A.

Test Dates  Registration Deadlines
October 23, 2010  October 7, 2010
December 11, 2010  November 24, 2010
May 14, 2011  April 29, 2011

For further information regarding calculus courses and examination policies and results, contact the Department of Mathematics, MH-154, 657-278-3631.

**MUSIC**

New undergraduate music students

Refer to the Music Department website [www.fullerton.edu/arts/music](http://www.fullerton.edu/arts/music) for information pertaining to auditions, testing, and advising. All prospective undergraduate music majors MUST audition and be accepted as music majors at the Music 193 level or above in order to register for music major classes. Questions may be addressed to Professor Kimo Furumoto, New Student Advisor (kfurumoto@fullerton.edu or 657-278-5342).

New graduate music students

Entrance exams will be given on Thursday, January 20, at 8:30 a.m. in Performing Arts Building Room 257, with Music History at 8:30 a.m. followed by Music Theory at 11:30 a.m. Auditions on the student’s principal instrument will be heard by appointment the following day, Friday, January 21, and advising will occur following the audition. New graduate students wishing to pre-register should enroll in Registrar 999 (0 units). Registration in courses is by advisement, based on the entrance exams and the auditions. Instructions will be sent to all known new students by January 10. Students who do not receive a letter by then should contact the Music Department and request a copy. Prospective graduate students should direct inquiries to the Graduate Studies Program Advisor for the Music Department at 657-278-3511.

### UPPER-DIVISION BACCALAUREATE WRITING REQUIREMENT

#### UPPER-DIVISION WRITING COURSES AND JUNIOR LEVEL EXAMINATION IN WRITING PROFICIENCY (EWP)

The university requires that all students completing bachelor’s degrees under 1980-81 and later catalog requirements demonstrate writing ability acceptable for graduation. The upper-division writing requirement has two parts; you must satisfy each:

- An Upper-Division Course. Based on your specific major, you are required to either pass a specially designated upper-division course of at least three semester units or pass two or more courses for a total of at least six units.
- The Junior-Level Examination in Writing Proficiency (EWP). The university faculty requires that you pass the EWP, which has been especially designed to measure writing ability.

#### Course

The University Board on Writing Proficiency must certify the course or courses that each major department designates to fulfill the requirement. Departments and programs may specify either a single course of at least three units which involves intensive instruction in writing, or two or more courses (a total of at least six units) in which you are required to write one or more lengthy papers or several shorter ones, which involve the organization and expression of complex ideas. In these courses, you will be given careful and timely evaluations of your writing and suggestions for improvement. An assessment of your writing competence will be included in determining your final course grade. You must pass these courses with a grade of C or better.

#### Majors

<table>
<thead>
<tr>
<th>Courses</th>
<th>Majors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>Business Administration 301</td>
</tr>
<tr>
<td>Afro-Ethnic Studies</td>
<td>English 301</td>
</tr>
<tr>
<td>American Studies</td>
<td>Anthropology 350</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Anthropology 480 and 481 (both courses are required)</td>
</tr>
<tr>
<td>Art</td>
<td>Art 300</td>
</tr>
<tr>
<td>Asian-American Studies</td>
<td>ASAM 400</td>
</tr>
<tr>
<td>Biology</td>
<td>Either English 301, or Chemistry 340, or two of the following: Biology 411, 414, 417, 422, 426, 445, 446, 447, 449 (2 units. Must be combined with a 4-unit course), 468, 470, 495</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Business Administration 301</td>
</tr>
<tr>
<td>Business Economics</td>
<td>Business Administration 301</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Chemistry 340</td>
</tr>
<tr>
<td>Chicano Studies</td>
<td>English 301</td>
</tr>
<tr>
<td>Child Adolescent Development</td>
<td>CAS 300</td>
</tr>
<tr>
<td>Civil Engineering and Mechanical Engineering</td>
<td>Civil Engineering 324L, 325L, 377, 428L, 431L, 463L, 465, 468, (six units are required) Communications (one of the following) listed by concentration: Advertising—351; Entertainment Studies—301, 334, 351, 362, 436 or 471; Broadcast Journalism—335, 371, 435, 436, or 438; Print Journalism—471; Visual Journalism—471; Photo Communications—334, 362 or 471; Public Relations—362</td>
</tr>
</tbody>
</table>

#### Communications

- Civil Engineering 324L, 325L, 377, 428L, 431L, 463L, 465, 468, (six units are required) Communications (one of the following) listed by concentration: Advertising—351; Entertainment Studies—301, 334, 351, 362, 436 or 471; Broadcast Journalism—335, 371, 435, 436, or 438; Print Journalism—471; Visual Journalism—471; Photo Communications—334, 362 or 471; Public Relations—362
When you have completed 60 units toward the baccalaureate, you must take the Junior-Level Examination in Writing Proficiency (EWP). If you fail the examination, you may retake it until you pass it. A limited number

### Test Dates

<table>
<thead>
<tr>
<th>Test Dates</th>
<th>Registration Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6, 2010</td>
<td>October 22, 2010</td>
</tr>
<tr>
<td>February 12, 2011</td>
<td>January 28, 2011</td>
</tr>
<tr>
<td>April 16, 2011</td>
<td>April 1, 2011</td>
</tr>
<tr>
<td>June 4, 2011</td>
<td>May 20, 2011</td>
</tr>
</tbody>
</table>

**Note:** Test registration may close early if maximum seating capacity is reached.

Online EWP registration is available. Log on to your student portal and select the Titan Online tab at the top of your student portal site. Look for the Test Information box to the right of your class schedule and follow the easy instructions to register for the EWP online. Registration and fee payment must be completed by 5 p.m. on the registration deadline date. Print your EWP Confirmation Ticket. Please note that test registration may close early if maximum seating capacity is reached.

If you want to pay your EWP fee in person, pick up the registration form from the Testing Center (UH-229) and pay your fee at Student Financial Services (UH-180) by 5 p.m. on the registration deadline date. Your EWP Confirmation Ticket with test day information should appear on your student portal approximately one week after fee payment. No mail-in applications will be accepted. Please note that test registration may close early if maximum seating capacity is reached.

Sabbath observers and students requiring special accommodations due to a documented disability must make special arrangements with the Testing Center (UH-229) before the registration deadline. Please do not use the EWP Online Registration system if you are a Sabbath observer or require special testing accommodations.

**Note:** If you have not been enrolled in classes within the last nine months and no longer have access to your student portal, contact the Testing Center (UH-229) for EWP registration instructions. Graduate students who need to take the EWP must also contact the Testing Center for EWP test registration instructions.

If you are unable to attend a test session for which you have registered, contact the Testing Center (657-278-278-2017) at least 24-hours before the test date for transfer or test refund information.

### Petitions

In certain cases, you may present a petition to the board for exemption from or modification of the requirement.

1. If you are a transfer student or a candidate for a second baccalaureate, you may be certified as meeting the requirement after you submit to the board acceptable evidence showing that you have completed the equivalent to CSUF’s upper division requirement.

2. You may petition the board for substitution of an alternative to the Examination in Writing Proficiency when exceptional circumstances, such as a clinically identified learning disability, make the examination inappropriate. Such petitions must include documentation of the special circumstances and propose specific alternative means of demonstrating writing proficiency.
GENERAL EDUCATION REQUIREMENTS

UNIT REQUIREMENTS

51 total units, including:

- All students must complete 9 units of General Education (GE) in residence at CSUF.
- complete 9 units of upper division (300-400) General Education;
- three units in cultural diversity (courses marked with an asterisk *);
- are limited to either 9 units or 3 classes maximum from a single department, excluding any units associated with the courses used to meet Category I, Core Competencies, requirements.

Note: Each course counts in one category only, except those meeting Category V (cultural diversity).

ACADEMIC STANDARDS

- Letter grade required;
- C (2.0) or better in Categories I.A, B, C and III.A.1;

Note: A grade of “C minus” (1.7) will not satisfy GE requirements in these four categories. A grade of D (1.0) or better is required to satisfy all other GE requirements, (a grade of “D minus” (.7) is not a passing grade.)

- your major, Cumulative and Overall GPAs must be a minimum of 2.0 to earn a degree;
- CR/NC allowed if it is the only grade option available.

COURSES IN YOUR MAJOR

- Courses offered by the department of the student’s major may NOT be used to fulfill the unit requirements of III or IV with the exception of categories offering choices from only one department.
- Courses that are cross-listed meet general education requirements for all majors except those in the home department of the cross-listed course. The home department is the one under which the course description appears in the catalog and is indicated with a diamond(*) in the GE list in the registration guide. For example, Afro-Ethnic is the home department for Afro-Ethnic Studies 311/ Human Services 311; therefore, it may not be used by Afro-Ethnic majors to meet GE requirements.
- Upper-division courses offered by the department of the student’s major may not be used for general education credit.

I. CORE COMPETENCIES

(9 units minimum)

Note: A grade of “C” (2.0) or better is required in sections I.A, I.B, I.C, and III.A.1. A “C minus” (1.7) is not sufficient to satisfy these requirements.

Students must satisfy the English Placement Test (EPT) requirement prior to enrollment in any oral or written communication course.

A. Oral Communication (3 units minimum)

Choose from:

- Chicano Studies 102 - Communication Skills (3)
- Honors 101B - Honors Seminar in Oral Communication (3)
- Human Communication 100 - Intro to Human Communication (3)
- Human Communication 102 - Public Speaking (3)
- Theatre 110 - Oral Communication of Literature (3)

B. Written Communication (3 units minimum)

Choose from:

- Honors 101A - Honors Seminar in Critical Thinking (3)
- Human Communication 235 - Essentials of Argumentation (3)
- Philosophy 105 - Critical Thinking (3)
- Philosophy 106 - Introduction to Logic (3)
- Psychology 110 - Reasoning and Problem Solving (3)
- Reading 290 - Critical Reading as Critical Thinking (3)

II. HISTORICAL AND CULTURAL FOUNDATIONS

(12 units minimum)

A. The Development of World Civilization (6 units minimum)

- History 110A - World Civilizations to the 16th Century (3)
- History 110B - World Civilizations Since the 16th Century (3)
- Honors 210A - Honors Seminar: World Civilizations to 1500 (3)
- Honors 210B - Honors Seminar: World Civilizations since 1500 (3)

B. American History, Institutions and Values (6 units minimum)

Courses in these sections meet Title 5, Section 40404, requirements by providing “comprehensive study of American history and American government including the historical development of American institutions and ideals, the Constitution of the United States and the operation of representative democratic government under the Constitution, and the process of state and local government.”

1. American History (3 units minimum)

Choose from:

- Afro-Ethnic Studies 190/History 190*/Chicano Studies 190/Asian American Studies 190 - Survey of American History with Emphasis on Ethnic Minorities (3)
- American Studies 201 - Introduction to American Studies (3)
- Asian American Studies 190/History 190*/Afro-Ethnic Studies 190/ Chicano Studies 190 - Survey of American History with Emphasis on Ethnic Minorities (3)
- Chicano Studies 190/History 190*/Afro-Ethnic Studies 190/Asian American Studies 190 - Survey of American History with Emphasis on Ethnic Minorities (3)
- History 170A - United States to 1877 (3)
- History 170B - United States Since 1877 (3)
- History 180 - Survey of American History (3)
- History 190*/Chicano Studies 190/Afro-Ethnic Studies 190/Asian American Studies 190 - Survey of American History with Emphasis on Ethnic Minorities (3)
- Honors 201A - Honors Seminar: American Institutions and Values to 1900 (3)

2. Government (3 units minimum)

- Political Science 100 - American Government (3)
- Honors 201B - Honors Seminar: American Institutions and Values Since 1900 (3)

Note: Transfer students from outside the State of California who have already completed a basic course in American Government may substitute Political Science 300 - Contemporary Issues in California Government and Politics (3) for Political Science 100. Students who have AP credit for Political Science 100 must take Political Science 300 to complete II.B.2 requirements.
III. DISCIPLINARY LEARNING
(27 units minimum)

A. Mathematics and Natural Sciences (12 units minimum)

1. Mathematics (3 units minimum)
   A grade of "C" (2.0) or better is required in this section. A "C minus" (1.7) is not sufficient to satisfy these requirements. Students must pass the Entry Level Mathematics (ELM) test before taking any course in this section. Students must pass Mathematics Qualifying Exam (MQE) or be exempt from the MQE prior to enrolling in courses marked with a double dagger (‡).
   Choose from:
   Mathematics 110 - Mathematics for Liberal Arts Students (3)
   Mathematics 115 - College Algebra (4)
   Mathematics 120 - Introduction to Probability and Statistics (3)
   Mathematics 125 - Precalculus (5)
   Mathematics 130 - A Short Course in Calculus (4) ‡
   Mathematics 135 - Business Calculus (3) ‡
   Mathematics 150A - Calculus (4) ‡

2. Natural Sciences (6 units minimum, including at least one laboratory course)
   a. Physical Science (0-3 units minimum; 3 units minimum must be taken in 2.a. Physical Science or 2.b. Earth and Astronomical Sciences.)
      Choose From:
      Chemistry 100 - Survey of Chemistry (3)
      Chemistry 100L+ - Survey of Chemistry Laboratory (1)
      Chemistry 102+/Physics 102++ - Physical Science for Future Elementary Teachers (3)
      Chemistry 105 - Survey of the Molecules of Life (3)
      Chemistry 120A+ - General Chemistry (5)
      Physics 101 - Survey of Physics (3)
      Physics 101L+ - Survey of Physics Laboratory (1)
      Physics 102++/Chemistry 102+ - Physical Science for Future Elementary Teachers (3)
      Physics 211 - Elementary Physics (3)
      Physics 211L+ - Elementary Physics Laboratory (1)
      Physics 225 - Fundamental Physics: Mechanics (3)
      Physics 225L+ - Fundamental Physics: Laboratory (1)
   - or -
   b. Earth and Astronomical Sciences (0-3 units minimum must be taken in 2.a. Physical Science or 2.b. Earth and Astronomical Sciences.)
      Choose From:
      Geology 101 - Physical Geology (3)
      Geology 101L+ - Physical Geology Laboratory (1)
      Geology 102+ - Earth and Astronomical Science for Future Elementary Teachers (3)
      Geology 110T+ - Topics in Earth Science (4)
      Geology 140 - Earth's Atmosphere and Oceans (3)
      Physics 120 - Introduction to Astronomy (3)

3. Implications and Explorations in Natural Sciences and Mathematics
(0-3 units)
   Choose From:
   Anthropology 101 - Intro to Biological Anthropology (3)
   Anthropology 301 - Primate Behavior (3)
   Anthropology 322*/Biological Science 322 - Human Behavioral Ecology (3)
   Anthropology 344 - Human Evolution (3)
   Biology 300 - Environmental Biology (3)
   Biology 305 - Human Heredity and Development (3)
   Biology 310 - Human Physiology (3)
   Biology 318 - Wildlife Conservation (3)
   Biology 319 - Marine Biology (3)
   Biology 322/Anthropology 322* - Human Behavioral Ecology (3)
   Biology 330 - Ecology of American Indians (3)
   Biology 352 - Plants and Life (3)
   Chemistry 111 - Nutrition and Health (3)
   Chemistry 303A - Biotechnology, Business and Society (1)
   Chemistry 303B - Medical Biotechnology (1)
   Chemistry 303C - Agriculture and Environmental Biotechnology (1)
   Chemistry 313A - Environmental Pollution and its Solutions: Air Pollution (1)
   Chemistry 313B - Environmental Pollution and its Solutions: Water Pollution (1)
   Chemistry 313C - Environmental Pollution and its Solutions: Land Pollution (1)
   Civil and Environmental Engineering 305*/Geological Science 305 - Earthquake Impact on Structures (3)
   Computer Science 313 - The Computer Impact (3)
   Geography 110 - Physical Geography (3)
   Geography 120 - Global Environmental Problems (3)
   Geography 328 - Global Change and Environmental Systems (3)
   Geography 329 - Cities and Nature (3)
   Geological Science 201 - Earth History (3)
   Geological Science 305/Civil and Environmental Engineering 305* - Earthquake Impact on Structures (3)
   Geological Science 310T - Topics in California Related Geology (1-3)
   Geological Science 333 - General Oceanography (3)
   Geological Science 335 - Hydrology and Surface Processes (3)
   Geological Science 376 - Engineering Geology (3)
   Health Science 349 - Measurement and Statistics in Health Sciences (3)
   History 230 - The Ascent of Man (3)
   History 331 - History of Science: Copernicus to the Present (3)
   Honors 301T - Honors Seminar in Natural Science and Mathematics (3)
   Honors 305 - Honors Seminar: Evolution and Creation (3)
   Human Communication 303 - Biology of Human Communication (3)
   Liberal Studies 333/Philosophy 333* - Evolution and Creation (3)
   Mathematics 338 - Statistics Applied to Natural Sciences (4)
   Mathematics 368/Philosophy 368* - First Course in Symbolic Logic (3)
B. Arts and Humanities (9 units minimum)

1. Introduction to the Arts (3 units minimum)
   Choose From:
   - Art 101 - Introduction to Art (3)
   - Art 103 - Two Dimensional Design (3)
   - Art 104 - Three Dimensional Design (3)
   - Art 106A - Beginning Ceramics (3)
   - Art 107A - Beginning Drawing (3)
   - Art 107B - Beginning Painting (3)
   - Art 201A - Art and Civilization (3)
   - Art 201B - Art and Civilization (3)
   - Art 205A - Beginning Crafts (3)
   - Dance 101 - Introduction to Dance (3)
   - Music 100 - Introduction to Music (3)
   - Music 101 - Music Theory for Non-Music Majors (3)
   - Music 102 - Introduction to American Folk Music (3)
   - Theatre 100 - Introduction to the Theatre (3)

2. Introduction to the Humanities (3 units minimum)
   Choose From:
   - Anthropology 100 - Non-Western Cultures and the Western Tradition (3)
   - Chinese 201 - Mandarin Chinese for Chinese Speakers - A (3)
   - Chinese 202 - Mandarin Chinese for Chinese Speakers - B (3)
   - Comp. Lit. 110/English 110 - Lit. of the Western World from Ancient through Medieval Times (3)
   - Comp. Lit 111/English 111 - Lit. of the Western World from Renaissance through the 19th Century (3)
   - Comp. Relig. 105 - Religion and the Quest for Meaning (3)
   - Comp. Relig. 110/Philosophy 110 - Religions of the World (3)
   - Comp. Relig. 200 - Introduction to Christianity (3)
   - Comp. Relig. 210 - Introduction to Judaism (3)
   - Comp. Relig. 250 - Introduction to Islam (3)
   - Comp. Relig. 270T - Intro to the Asian Religions (3)
   - Comp. Relig. 280 - Introduction to Buddhism (3)
   - English 105 - Introduction to Creative Writing (3)
   - English 110/Comp. Lit. 110 - Lit. of the Western World from Ancient through Medieval Times (3)
   - English 111/Comp. Lit. 111 - Lit. of the Western World from Renaissance through the 19th Century (3)
   - English 200 - Introduction to Literature (3)
   - English 211 - British Literature to 1760 (3)
   - English 212 - British Literature from 1760 (3)
   - English 221 - American Literature to Whitman (3)
   - English 222 - American Literature from Twain to the Moderns (3)
   - French 214 - Intermediate Conversation and Composition (2)
   - German 213 - Intermediate Reading - A (2)
   - German 214 - Intermediate Reading - B (2)
   - Liberal Studies 100 - Introduction to the Humanities (3)
   - Philosophy 303 - Introduction to the Philosophy of Science (3)
   - Philosophy 333/Liberal Studies 333 - Evolution and Creation (3)
   - Philosophy 368/Mathematics 368 - First Course in Symbolic Logic (3)
   - Physics 212 - Elementary Physics (3)
   - Physics 212L+ - Elementary Physics Laboratory (1)
   - Physics 226 - Fundamental Physics: Electricity & Magnetism (3)
   - Physics 226L+ - Fundamental Physics Laboratory (1)
   - Physics 301 - Energy and the Environment (3)
   - Sociology 303 - Statistics for the Social Sciences (3)
   - Linguistics 106 - Language and Linguistics (3)
   - Modern Languages 101 - Fundamental Modern Languages (3-5)
   - Modern Languages 102 - Fundamental Modern Languages (3-5)
   - Modern Languages 203 - Intermediate Modern Languages (3-5)
   - Modern Languages 204 - Intermediate Modern Languages (3-5)
   - Philosophy 100 - Introduction to Philosophy (3)
   - Philosophy 101 - Meaning, Purpose, and the Good Life (3)
   - Philosophy 110/Comp. Relig. 110 - Religions of the World (3)
   - Philosophy 120 - Introduction to Ethics (3)
   - Philosophy 290 - History of Philosophy: Greek Philosophy (3)
   - Spanish 105 - Intensive Review of Fundamental Spanish (5)
   - Spanish 201 - Spanish for Spanish Speakers-A (3)
   - Spanish 202 - Spanish for Spanish Speakers-B (3)
   - Spanish 213 - Intermediate Conversation (3)
   - Spanish 214 - Intermediate Composition (3)
   - Vietnamese 203 - Intermediate Vietnamese-A (3)
   - Women's Studies 100 - Introduction to Gender Studies in the Humanities (3)

3. Implications, Explorations, and Participatory Experience in the Arts and Humanities (3 units minimum)
   Choose from:
   - Afro-Ethnic Studies 314 - Pan-African Dance and Movement (3)*
   - Afro-Ethnic Studies 320 - Black Political Thought (3)*
   - Afro-Ethnic Studies 324*/English 324 - African-American Literature (3)
   - Afro-Ethnic Studies 337*/Comp. Relig. 337 - American Indian Religions and Philosophy (3)*
   - Afro-Ethnic Studies 356*/Music 356 - Afro-American Music Appreciation (3)*
   - Afro-Ethnic Studies 357*/Music 357/Theatre 357 - Blacks in the Performing Arts (3)*
   - Afro-Ethnic Studies 381/English 381*/Comp. Lit. 381 - African Literature (3)*
   - Anthropology 304 - Traditional Cultures of the World (3)*
   - Anthropology 305*/Comp. Relig. 305 - Anthropology of Religion (3)*
   - Anthropology 306 - Culture and Art (3)*
   - Anthropology 311 - Culture and Communication (3)*
   - Art 311 - Foundations of Modern Art (3)
   - Art 312 - Modern Art (3)
   - Art 380 - Art and Child Development (3)
   - Asian American Studies 320 - Asian American Creative Expression (3)
   - Asian American Studies 322*/Comp. Relig. 322 - Asian Pacific Americans and Religions (3)*
   - Asian American Studies 325 - Asian American Film and Video (3)*
   - Asian American Studies 327*/English 327 - Asian-American Literature (3)*
   - Chicano Studies 302 - Ancient Mexican Culture (3)*
   - Chicano Studies 304/Music 304 - Music of Mexico (3)*
   - Chicano Studies 315*/Theatre 315 - Chicano/Latino Theatre (3)*
   - Chicano Studies 316 - The Chicano Music Experience (3)*
   - Chicano Studies 318 - The Chicano Experience (3)*
   - Chicano Studies 322 - Chicano/Latino Theater (3)*
   - Chicano Studies 326 - Chicano/Latino Theater (3)*
   - Chicano Studies 327 - Contemporary Chicano Literature (3)
   - Chicano Studies 340 - Mexican/Chicano Intellectual Thought (3)*
   - Chicano Studies 367/Comp. Relig. 367 - Latino/a Spirituality and Religion (3)*
   - Chinese 315 - Introduction to Chinese Civilization (3)*
   - Chinese 325 - Contemporary Chinese Culture (3)
C. Social Sciences (6 units minimum)

1. Introduction to the Social Sciences (3 units minimum)

Choose From:
- American Studies 101 - Introduction to American Culture Studies (3)
- Anthropology 102 - Introduction to Cultural Anthropology (3)
- Economics 100 - The Economic Environment (3)
- Economics 201 - Principles of Microeconomics (3)
- Geography 100 - Global Geography (3)
- Liberal Studies 331 /History 331 - History of Science: Copernicus to Present (3)
- Music 302 - History of Jazz (3)*
- Music 303 - World Music (3)*
- Music 304 - Chicano Studies 304 - Music of Mexico (3)*
- Music 305 - Women in Music (3)*
- Music 307 - History of Rock (3)
- Music 308 - Music of the Middle East (3)*
- Music 350 - Music in American Society (3)
- Music 355 - Film Music (3)
- Music 356/Afro-Ethnic Studies 356 - Afro-American Music Appreciation (3)*
- Music 357/Afro-Ethnic Studies 357/Theatre 357 - Blacks in the Performing Arts (3)*
- Philosophy 300 - History of Philosophy: Rationalism and Empiricism (3)
- Philosophy 311 - Aesthetics: Philosophy of Art and Beauty (3)
- Philosophy 312 - Business and Professional Ethics (3)
- Philosophy 313 - Environmental Ethics (3)
- Philosophy 314 - Medical Ethics (3)
- Philosophy 316 - Research Ethics (3)
- Philosophy 320 - Contemporary Moral Issues (3)*
- Philosophy 323 - Existentialism (3)
- Philosophy 325 - Philosophy of Sex and Love (3)
- Philosophy 349 - Philosophy, Literature and Cinema (3)
- Philosophy 350 - Asian Philosophy (3)*
- Philosophy 379 - American Philosophy (3)
- Political Science 340 - Political Philosophy (3)
- Portuguese 320 - Introduction to Luso-Brazilian Culture and Civilization (3)*
- Portuguese 325 - Contemporary Brazilian Civilization (3)
- Radio–TV–Film 370 - World Cinema (3)*
- Spanish 315 - Introduction to Spanish Civilization (3)*
- Spanish 316 - Introduction to Spanish-American Civilization (3)*
- Spanish 375 - Introduction to Literary Forms (3)
- Spanish 390 - Spanish Culture through Cinema and Literature (3)
- Theatre 160 - Acting for Non-Majors (3)
- Theatre 300 - Theatre and Cultural Diversity (3)*
- Theatre 311 - Oral Interpretation of Children's Literature (3)
- Theatre 315/Chicano Studies 315 - Chicano/Latino Theatre (3)*
- Theatre 320 - Theatre and Issues in American Society (3)
- Theatre 357/Afro-Ethnic Studies 357/Music 357 - Blacks in the Performing Arts (3)*
- Theatre 383 - Drama Into Film (3)
- Women's Studies 320 - Gendered Techno-culture (3)
<table>
<thead>
<tr>
<th>Liberal Studies 101 - Introduction to the Social Sciences (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Political Science 200 - Introduction to the Study of Politics (3)</td>
</tr>
<tr>
<td>Psychology 101 - Introductory Psychology (3)</td>
</tr>
<tr>
<td>Sociology 101 - Introduction to Sociology (3)</td>
</tr>
</tbody>
</table>

2. Implications, Explorations, and Participatory Experience in the Social Sciences (3 units minimum)

Choose From:
- Afro-Ethnic Studies 101•/Asian American Studies 101/Chicano Studies 101/Women's Studies 101 - Introduction to Ethnic Studies (3)*
- Afro-Ethnic Studies 107 - Introduction to Afro-American Studies (3)*
- Afro-Ethnic Studies 301 - African American Culture (3)*
- Afro-Ethnic Studies 304•/Sociology 304 - The Black Family (3)*
- Afro-Ethnic Studies 306•/Women's Studies 306 - American Indian Women (3)*
- Afro-Ethnic Studies 308 - African American Males in American Social Systems (3)*
- Afro-Ethnic Studies 310•/Women's Studies 310 - Black Women in America (3)*
- Afro-Ethnic Studies 311•/Human Services 311 - Intracultural Socialization Patterns (3)*
- Afro-Ethnic Studies 317•/Political Science 317 - Black Politics (3)*
- Afro-Ethnic Studies 322•/Psychology 322 - Psychology of African-Americans (3)*
- Afro-Ethnic Studies 325•/Comp. Relig. 325 - African-American Religions and Spirituality (3)*
- Afro-Ethnic Studies 335 - History of Racism (3)*
- Afro-Ethnic Studies 346 - The African Experience (3)*
- American Studies 300 - Introduction to American Popular Culture (3)
- American Studies 301 - American Culture (3)*
- American Studies 320 - Women in American Society (3)*
- American Studies 395 - California Cultures (3)*
- Anthropology 103 - Introduction to Archaeology (3)
- Anthropology 300 - Language and Culture (3)*
- Anthropology 310 - Urban Anthropology (3)*
- Anthropology 313 - Culture and Personality: Psychological Anthropology (3)
- Anthropology 321 - Peoples of Native North America (3)*
- Anthropology 325 - Peoples of South America (3)*
- Anthropology 327 - Origins of Civilizations (3)*
- Anthropology 328 - Peoples of Africa (3)*
- Anthropology 329 - Peoples of the Caribbean (3)*
- Anthropology 340 - Peoples of Asia (3)*
- Anthropology 345 - Peoples of the Middle East and North Africa (3)*
- Anthropology 347 - Peoples of the Pacific (3)*
- Anthropology 350 - Culture and Education (3)*
- Anthropology 360 - Contemporary American Culture (3)*
- Asian American Studies 101/Afro-Ethnic Studies 101•/Chicano Studies 101/Women's Studies 101 - Introduction to Ethnic Studies (3)*
- Asian American Studies 201/History 201 - History of Asian Americans (3)*
- Asian American Studies 220 - Vietnamese Communities in the U.S. (3)*
- Asian American Studies 300 - Introduction to Asian American Studies (3)*
- Asian American Studies 340•/Human Communication 340 - Asian American Communication (3)*
- Asian American Studies 342 - Asian Pacific American Families (3)*
- Asian American Studies 344 - Asian Pacific American Identities (3)*
- Asian American Studies 346•/Psychology 346 - Asian American Psychology (3)*
- Asian American Studies 360 - Mixed Heritage Asian Americans (3)*
- Asian American Studies 362 - Filipina/o American Experience (3)*
- Asian American Studies 364 - The South Asian American Experience (3)*
- Asian American Studies 366 - The Korean American Experience (3)*
- Asian American Studies 370 - The Chinese American Experience (3)*
- Asian American Studies 382/History 382• - W.W.II Japanese American Evacuation (3)
- Chicano Studies 101/Afro-Ethnic Studies 101•/Asian American Studies 101/Women's Studies 101 - Introduction to Ethnic Studies (3)*
- Chicano Studies 106 - Introduction to Chicano Studies (3)*
- Chicano Studies 220 - Mexican Heritage (3)*
- Chicano Studies 303 - Cultural Differences in Mexico and the Southwest (3)*
- Chicano Studies 305 - The Chicano Family (3)*
- Chicano Studies 313•/Women's Studies 313 - La Chicana (3)*
- Chicano Studies 331 - The Chican Child (3)*
- Chicano Studies 332 - The Chican Adolescent (3)*
- Chicano Studies 345 - History of the Chican (3)*
- Chicano Studies 350/Latin American Studies 350• - Mexican Life and Culture (3)*
- Chicano Studies 353 - Mexico Since 1906 (3)*
- Communications 233 - Mass Communication In Modern Society (3)
- Communications 333 - Mass Media Effects (3)
- Communications 425 - History and Philosophy of American Mass Communication (3)
- Counseling 380/Human Services 380• - Theories and Techniques of Counseling (3)
- Comp. Relig. 325/Afro-Ethnic Studies 325• - African-American Religions and Spirituality (3)*
- Comp. Religion 381•/Political Science 381 - Religion and Politics in the United States (3)
- Criminal Justice 300 - Introduction to Criminal Justice (3)
- Criminal Justice 320 - Introduction to Public Management and Policy (3)*
- Criminal Justice 322/Political Science 322• - Leadership for Public Service (3)
- Criminal Justice 385 - Minorities and the Criminal Justice System (3)*
- Economics 202 - Principles of Macroeconomics (3)
- Economics 330 - Comparative Economic Systems (3)
- Economics 331 - Economics in Transition (3)
- Economics 332 - Economics of the Pacific Rim (3)
- Economics 333 - Economic Development: Analysis and Case Studies (3)
- Economics 334 - Economics of Latin America and the Caribbean (3)
- Economics 335 - The International Economy (3)
- Economics 336 - Economics of the Middle East (3)
- Economics 350 - American Economic History (3)
- Economics 355•/Women's Studies 355 - Economics of Gender and Work (3)
- Economics 362 - Environmental Economics (3)
- Educational Administration 364 - Justice & Equity in California Education (3)
- Elementary Education 325 - Cultural Pluralism in Elementary Schools (3)*
- Geography 160 - Human Geography (3)
- Geography 332 - United States and Canada (3)*
- Geography 333 - Latin America (3)*
- Geography 340 - Asia (3)*
Sociology 306 - Applying Sociology in the Community (3)*
Sociology 304/Afro-Ethnic Studies 304◆ - The Black Family (3)*
Sociology 133 - Introduction to Gerontology (3)
Radio-TV-Film 365 - Children's Television (3)
Psychology 351 - Social Psychology (3)
Psychology 350 - Environmental Psychology (3)
Psychology 346/Asian American Studies 346◆ - Asian American Psychology (3)*
Psychology 345 - China (3)*
Psychology 341 - Abnormal Psychology (3)
Psychology 340/Afro-Ethnic Studies 340◆ - The Black Family (3)*
Psychology 330 - Applying Sociology in the Community (3)

Honors 303T - Honors Seminar in Social Sciences (3)*
Honors 306 - Honors Seminar: Women in American Society (3)*
Human Comm. 320 - Intercultural Communication (3)*
Human Comm. 340/Afro-Ethnic Studies 340◆ - Asian American Communication (3)*
Human Comm. 342 - America Speaks (3)

Human Services 311/Afro-Ethnic Studies 311◆ - Intracultural Socialization Patterns (3)*
Human Services 380◆/Counseling 380 - Theories and Techniques of Counseling (3)

Kinesiology 381 - Sports, Games, and Culture (3)
Latin American Studies 300 - Topics in Latin America (3)*
Latin American Studies 350◆/Chicano Studies 350 - Mexican Life and Culture (3)*
Liberal Studies 310◆/History 310 - The California Experience (3)*

Philosophy 302/Women's Studies 302◆ - Introduction to Women's Studies (3)*
Philosophy 341 - Assumptions of Psychotherapy (3)

Political Science 300 - Contemporary Issues in California Government and Politics (3)
Political Science 309 - Introduction to Metropolitan Politics (3)
Political Science 310 - Political Behavior and Motivation (3)
Political Science 315 - Politics and Policy Making in America (3)
Political Science 317/Afro-Ethnic Studies 317◆ - Black Politics (3)*
Political Science 320 - Introduction to Public Management and Policy (3)*
Political Science 322◆/Criminal Justice 322 - Leadership for Public Service (3)

Political Science 330 - Politics in Nation-States (3)
Political Science 350 - World Politics in the 21st Century (3)
Political Science 352 - American Foreign Policy (3)
Political Science 375 - Law, Politics and Society (3)
Political Science 381/Comp. Religion 381◆ - Religion and Politics in the United States (3)

Political Science 485◆/Women's Studies 485 - Women & Politics (3)
Psychology 311 - Educational Psychology (3)
Psychology 322/Afro-Ethnic Studies 322◆ - Psychology of African-Americans (3)*
Psychology 331 - Psychology of Personality (3)
Psychology 341 - Abnormal Psychology (3)

Psychology 346/Asian American Studies 346◆ - Asian American Psychology (3)*
Psychology 350 - Environmental Psychology (3)
Psychology 351 - Social Psychology (3)
Radio-TV-Film 365 - Children's Television (3)
Sociology 133 - Introduction to Gerontology (3)
Sociology 304/Afro-Ethnic Studies 304◆ - The Black Family (3)*

Sociology 306 - Applying Sociology in the Community (3)

Sociology 351 - Sociology of Families (3)
Sociology 352 - The Sociology of Education (3)
Sociology 353 - Sociology of Childhood (3)
Sociology 354 - Gender, Sex & Society (3)
Sociology 355 - Women in Contemporary Societies (3)
Sociology 356 - Social Inequality (3)*
Sociology 357 - Minority Group Relations (3)*
Sociology 361 - Population and the Environment (3)
Sociology 365 - Law and Society (3)
Sociology 371 - Sociology of City Life (3)
Sociology 385 - Family Violence (3)

Women's Studies 101/Afro-Ethnic Studies 101◆/Asian American Studies 101/Chicano Studies 101 - Introduction to Ethnic Studies (3)*

Women's Studies 302◆/Philosophy 302 - Introduction to Women's Studies (3)*

Women's Studies 360 - Politics of Sexuality (3)*

Women's Studies 485/Political Science 485◆ - Women and Politics (3)

IV. LIFELONG LEARNING

(3 units minimum)

Choose From:

Afro-Ethnic Studies 370◆/Child and Adolescent Studies 370 - Development of African American Children and Youth (3)*
American Studies 320 - Women in American Society (3)*
Anthropology 308 - Culture and Aging: Anthropological Gerontology (3)*
Anthropology 315 - Culture and Nutrition (3)*
Anthropology 316◆/Women's Studies 316-Anthropology of Sex and Gender (3)*
Anthropology 332 - Women in Cross-Cultural Perspective (3)*
Anthropology 333 - Anthropology of Childhood (3)*
Anthropology 342 - Anthropology and Health (3)*
Asian American Studies 308◆/Women's Studies 308 - Asian American Women (3)*

Biological Science 306 - Biology of Aging (3)

Biological Science 311◆/Chemistry 311 - Nutrition and Disease (3)

Biological Science 360 - Biology of Human Sexuality (3)

Chemical Science 311◆/Chemistry 311 - Nutrition and Disease (3)
Chicano Studies 305 - The Chicano Family (3)*

Child and Adolescent Studies 312 - Human Growth and Development (3)
Child and Adolescent Studies 315 - Child Development (3)
Child and Adolescent Studies 330 - Adolescence and Early Adulthood (3)
Child and Adolescent Studies 340—Parenting in the 21st Century (3)
Child and Adolescent Studies 360 - Adolescents and the Media (3)

Child and Adolescent Studies 365 - Adolescent Pregnancy and Parenting (3)

Child and Adolescent Studies 370/Afro-Ethnic Studies 370◆ - Development of African American Children and Youth (3)*

Comp. Lit. 355T/English 355T◆ - Images of Women in Literature (3)

Comp. Relig. 306 - Contemporary Practices of the World's Religions (3)

Comp. Relig. 380 - Religion and Violence (3)*

Comp. Relig. 397 - Religion and Science (3)
Counseling 350/Human Services 350◆ - Leadership Skills & Personal Development (3)
Engineering 350 - Living and Working in Space (3)
English 355T◆/Comp. Lit 355T - Images of Women in Literature (3)
Finance 310 - Personal Financial Management (3)
Geography 353 - Geography of Illegal Drugs (3)
Geography 355 - Global Cuisines (3)
Geography 357 - Spatial Behavior (3)
Health Science 101 - Personal Health (3)
Health Science 301/Nursing 301◆ - Promotion of Optimal Health (3)
Health Science 321 - Drugs and Society (3)
Health Science 342◆/Kinesiology 342 - Stress Management (3)
Health Science 350◆/Kinesiology 350 - Nutrition (3)
Health Science 353/Kinesiology 353◆ - Physical Activity and Life-Long Well-Being (3)
Health Science 358 - Contemporary Issues in Children's Health (3)
Honors 304T - Honors Seminar in Lifelong Learning (3)
Honors 305 - Honors Seminar: Evolution and Creation (3)
Honors 306 - Honors Seminar: Women in American Society (3)*
Human Comm. 345 - Communication and Aging (3)
Human Services 300 - Character and Conflict (3) (CR/NC only)
Human Services 350◆/Counseling 350 - Leadership Skills & Personal Development (3)
Kinesiology 342/Health Science 342◆ - Stress Management (3)
Kinesiology 350/Health Science 350◆ - Nutrition (3)
Kinesiology 353◆/Health Science 353 - Physical Activity and Life-Long Well-Being (3)
Kinesiology 386 - Movement and the Child (3)
Nursing 301◆/Health Science 301 - Promotion of Optimal Health (3)
Philosophy 312 - Business and Professional Ethics (3)
Philosophy 324 - Existential Group (3)
Philosophy 377 - Philosophical Approaches to Race, Class, and Gender (3)*
Psychology 312 - The Psychology of Human Sexual Behavior (3)
Psychology 315 - Evaluating Popular Psychology Concepts (3)
Psychology 361 - Developmental Psychology (3)
Psychology 362 - Psychology of Aging (3)
Secondary Education 320 - Adolescence and Education (3)
Sociology 341 - Social Interaction (3)
Sociology 360 - Sociology of Death and Dying (3)
Women's Studies 205 - Gender and Globalization (3)*
Women's Studies 308/Asian American Studies 308◆ - Asian American Women (3)*
Women's Studies 316/Anthropology 316◆ - Anthropology of Sex and Gender (3)*
Women's Studies 330 - Women in Leadership (3)*

V. CULTURAL DIVERSITY

Students must complete one three-unit course identified with a star (*) from sections III.B.3, III.C.2, or IV.

Note: 1 Political Science 320 and Criminal Justice 320 are the same class. Political Science and Criminal Justice majors may not use this class for GE requirements.
“Minicourses” are generally five weeks long and offered during four sessions throughout the semester. “Shortcourses” can last anywhere from two days to several weeks, but are shorter in length than the semester and generally within the semester dates. Course meeting information is listed with the departmental class offerings, under the footnotes. Shortcourses are not listed below, because many of these courses are for a select group of students and are usually held at off-campus locations. If you are enrolled in a shortcourse, check with the department offering the course for information about deadlines.

Although some of the classes listed start on dates that are later in the semester, students should pre-register, during TITAN I or TITAN II. Not enrolling early may cause a class to be cancelled due to low enrollment. Students who register, add, or drop these courses after the semester begins must follow the published procedures in this schedule. Forms and/or information needed to complete the process may be obtained from the Admissions and Records Service Center, located in LH-114. Information is also available by calling the Admissions and Records Helpline at 657-278-7601.

**MINICOURSES AND SHORTCOURSES – SPRING 2011**

“Minicourses” are generally five weeks long and offered during four sessions throughout the semester. “Shortcourses” can last anywhere from two days to several weeks, but are shorter in length than the semester and generally within the semester dates. Course meeting information is listed with the departmental class offerings, under the footnotes. Shortcourses are not listed below, because many of these courses are for a select group of students and are usually held at off-campus locations. If you are enrolled in a shortcourse, check with the department offering the course for information about deadlines.

Although some of the classes listed start on dates that are later in the semester, students should pre-register, during TITAN I or TITAN II. Not enrolling early may cause a class to be cancelled due to low enrollment. Students who register, add, or drop these courses after the semester begins must follow the published procedures in this schedule. Forms and/or information needed to complete the process may be obtained from the Admissions and Records Service Center, located in LH-114. Information is also available by calling the Admissions and Records Helpline at 657-278-7601.

**MINICOURSE OFFERINGS AND DEADLINES**

January 21 is the last day to register for all minicourses without a late fee.

<table>
<thead>
<tr>
<th>Session (Date Range)</th>
<th>Last day to add (with a $20 late fee), change grade option, or drop without a W. “Petition for Late Addition Classes” required.</th>
<th>Last day to drop with a W. Approved “Request for Withdrawal” is Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1 (January 22 - February 25)</td>
<td></td>
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<tr>
<td>READ 595-01 (16373) W</td>
<td>January 31</td>
<td>February 18</td>
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<tr>
<td>CHEM 210-02 (17257) F</td>
<td></td>
<td></td>
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<tr>
<td>GEOL 310T-01 (11884) M W</td>
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<td>GEOL 310T-04 (11882) T Th</td>
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<td>GEOL 310T-10 (16892) T Th</td>
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<tr>
<td>PHYS 227-03 (13863) M W F</td>
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<tr>
<td>PHYS 227-04 (13864) T Th</td>
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<tr>
<td>Session 2 (February 26 - April 8)</td>
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<tr>
<td>CHEM 210-03 (17282) F</td>
<td>March 7</td>
<td>April 1</td>
</tr>
<tr>
<td>CHEM 411C-01 (18231) Tu</td>
<td></td>
<td></td>
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<tr>
<td>Session 3 (April 9 - May 13)</td>
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<tr>
<td>CHEM 410A-03 (17258) F</td>
<td>April 18</td>
<td>May 6</td>
</tr>
<tr>
<td>CHEM 411A-02 (17594) Tu</td>
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<td></td>
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<tr>
<td>Session 4 (January 22 - April 8)</td>
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<tr>
<td>GEOL 310T-02 (11880) M W</td>
<td>January 31</td>
<td>March 18</td>
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<tr>
<td>GEOL 310T-05 (18120) T Th</td>
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<tr>
<td>GEOL 310T-11 (16893) T Th</td>
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*Note: Not all mini or short courses are listed above. Check the schedule of classes for meeting dates. For late add or withdrawl deadlines contact the Registration Help Line at 657-278-7601.*
PARKING INFORMATION – SPRING 2011

The following is a summary of the CSUF parking and traffic regulations. Office hours are Monday – Friday, 7 a.m. to 4 p.m. For more detailed information on parking policies, maps of parking lots, and much more call 657-278-3082 or visit the Parking and Transportation Services website at www.parking.fullerton.edu. You can also stop by the Visitor Information Center which is open Monday - Thursday from 7 a.m. - 7 p.m. and Friday from 7 a.m. - 4 p.m.

CONSTRUCTION INFORMATION

Construction may affect traffic on campus. Visit the CSUF Design & Construction office website at d-c.fullerton.edu for project information. For parking alternatives, see parking options below.

ENFORCEMENT HOURS

All parking regulations are enforced Monday – Thursday from 7 a.m. - 10 p.m. and Friday from 7 a.m. - 5 p.m. The following parking areas are enforced 24 hours daily: red curbs/fire lanes, disabled spaces, state vehicle spaces, loading zones/white and yellow curbs, service/maintenance spaces and 10- and 15-minute time zones. CSUF parking permits are not required on weekends or on holidays when university offices are officially closed. Enforcement hours are subject to change, please visit www.parking.fullerton.edu for updated information. There is no grace period. Parking tickets are issued the first day of classes for all parking violations. Permits are not transferable and valid only when purchased from the university. Vehicles displaying a lost or altered/forged permit will be ticketed.

FEES

The cost of a parking permit is $220 for a 4-wheel vehicle and $50 for a 2-wheel motorized vehicle. The cost of a daily parking permit is $8.

STUDENT PERMITS

Student permits are valid in the following lots during enforcement hours: The Nutwood, State College and Eastside Parking Structures, A, E, G, S, and student spaces at the Irvine Campus. After 4 p.m., student permits are valid in the College Park Faculty/Staff lot. After 6 p.m., student permits are valid in lot E Fac/Staff, lot A Fac/Staff and lot C.

DAILY PERMITS

Daily permits are sold via the Daily Permit Machines in lots A, E, G, Arts Drive and levels 2, 4, 6 of the State College and Eastside Parking structures, and are valid in all student surface lots (A, E, G and S) and parking structures. After 4 p.m., daily permits are valid in the College Park Faculty/Staff lot. After 6 p.m., daily permits are valid in lot E F/S, lot A F/S and lot C. Daily permits are also sold at the Irvine Campus.

Short term parking is available in Park And Pay, located on the ground level of the State College and Eastside parking structures. For Park And Pay parking fees and information, please visit parking.fullerton.edu/Parking/ParkAndPay.aspx

BUYING A PARKING PERMIT

Don’t wait in long lines or wait to the last minute to purchase your permit. Parking permits are available for purchase online by logging in to the campus portal, and accessing the Parking tab.

DISABLED PERSON (DP) PERMIT

Students with disabilities who have been issued a DMV Disabled Person (DP) placard/plates may park in any designated DP space, Faculty/Staff space or 30 Minute Visitor space and MUST display BOTH the DMV DP placard/plates AND a valid CSUF Student Parking Permit when parked on campus. Students with temporary disabilities that may preclude or impair walking far distances should contact the Office of Disabled Student Services in University Hall 101 or call 657-278-3117. Upon verification of the disability, a temporary CSUF DP parking permit may be issued allowing you to park in designated DP spaces, faculty/staff spaces or 30 minute visitor spaces.

REFUNDS

In order to receive a full refund for your parking permit, it must be returned to Parking and Transportation before the first day of classes. The refund amount decreases starting the first day of classes, and approximately every 30 days thereafter. Please visit the parking website at www.parking.fullerton.edu for the refund schedule.

LOST PERMITS

Report a lost permit to Parking and Transportation Services. Only permits purchased online will be replaced at no cost if reported lost/stolen within the first three weeks of instruction, or within four weeks of the date of purchase. Permits purchased in-person will not be replaced if lost; a new permit must be purchased. For the fee schedule, please visit the parking website at www.parking.fullerton.edu.

OVERNIGHT PARKING

Overnight parking between the hours of 1 a.m. – 6 a.m. is limited to student lots A, G, Lot E and the parking structure adjacent to housing. There is no overnight parking allowed in the Nutwood parking structure, the State College parking structure or the Eastside parking structure. Vehicles parked overnight on campus must display a valid CSUF Parking permit.

COMMUTE ALTERNATIVES

Parking and Transportation offers alternative transportation options to help reduce the stress of commuting and parking demand on campus. Please visit the student transportation website section at www.parking.fullerton.edu for details and latest information on the following commute options:

- Student Carpool Zone! All it takes is two or more CSUF registered students and a valid CSUF semester permit.
- Need a Carpool Partner? – Find a carpool partner by visiting the on-line student carpool message board.
- Metrolink – Students who commute to campus may purchase a discounted pass from the Metrolink stations.
- U-Pass is here! Your TitanCard is your FREE OCTA Bus Pass. Contact TitanCard to encode/activate your TitanCard so you can just swipe and ride!

IRVINE CAMPUS – PARKING

All CSUF Parking and traffic regulations and fees are enforced at the Irvine Campus. The cost of a daily permit is $8.
California State University, Fullerton has a branch campus near the Irvine Spectrum, to serve the higher education needs of the student population in central and southern Orange County. CSUF Irvine Campus offers courses at the lower-division, upper division and graduate levels. The majors and credential programs being offered are identical to those at the main campus in Fullerton. These programs and courses are intended to provide a more convenient location for those students who live and work in southern Orange County. For more information call 657-278-1600 or visit www.fullerton.edu/irvinecampus.

LOCATION
3 Banting, Irvine, CA 92618

DIRECTIONS & ACCESS

From I-5 South
Exit 95 for State Highway 133 South toward Laguna Beach. Keep right at the fork. Follow signs for Barranca Parkway. Continue straight on Banting.

From I-5 North
Exit 94B for Alton Parkway. Left on Alton Parkway. Turn right on Banting.

From Tollway 73 North
Exit 6 CA 133. Take 133 North (Exit 9) toward Barranca Parkway. Left on Pacifica. Left on Barranca Parkway. Left on Banting.

From Tollway 73 South
Exit 7 CA 133 Laguna Canyon Road toward El Toro Road. Left at CA 133 N/Laguna Canyon Road to Exit 9 toward Barranca Parkway. Left on Barranca Parkway. Left on Banting.

From I-405 South
Exit 3 Sand Canyon Ave. Left at Sand Canyon Avenue. Right on Barranca Parkway. Right on Banting to 3 Banting.

You may also download a full-size Adobe Acrobat (pdf) version of our map at: http://www.fullerton.edu/irvinecampus/pages/ab_parking.asp

STUDENT AFFAIRS SERVICES
Available at the Irvine Campus: Academic Advising, Counseling, Financial Aid, Co-curricular Programs and Disabled Student Services, tutorial services and fitness center.

ADMINISTRATION OFFICE HOURS
8:30 a.m. - 7 p.m. Monday-Thursday; 9 a.m. - 2 p.m. Friday.
Campus Hours: 7:30 a.m. - 10 p.m. Monday-Thursday; 8 a.m. - 2 p.m. Friday; closed Saturday and Sunday.

BOOKSTORE
CSUF Irvine Campus students purchase their books at the Titan Bookstore, which is located on the Irvine Campus. Books also may be ordered online at www.titanbookstore.com.

PARKING
The same policies apply as on the Fullerton campus. All CSUF parking and traffic regulations and fees are enforced at the Irvine Campus. Permits must be purchased online. The cost of a daily parking permit is $8.

MAJORS AND PROGRAMS OFFERED AT THE IRVINE CAMPUS

Anthropology, B.A.
Business Administration, B.A.
   Fully Employed M.B.A. (FEMBA)
Child and Adolescent Development, B.A.
Communications, B.A.
   Concentrations in: Advertising, Entertainment Studies, Journalism, and Public Relations
Criminal Justice, B.A.
Education Credential Programs:
   Multiple Subjects (elementary school)
   Single Subject (secondary)
   Reading/Language Arts Specialist
   California Reading Certificate
   Special Education
Education, M.S.
   Concentrations in: Curriculum & Instruction (elementary), Educational Administration, Secondary Education, Special Education, and Reading
English, B.A.
FEMBA (Fully Employed MBA)
Human Services, B.S.
Liberal Studies, B.A.
   Elementary Education or Thematic Plans
   MSW
Psychology, B.A.
Social Work, M.S.W.
Sociology, B.A.
Taxation, M.S.

Selected courses will also be offered for majors in: History, B.A.; Public Administration, B.A.; Political Science, B.A.

Courses in support of majors offered at the Irvine Campus will also be offered in: Art, Biology, Comparative Literature, Comparative Religions, Mathematics, Music, Theater, and selected others.
This state-of-the-art educational facility offers Open University/Extended Education programs, as well as degree credit courses, in a convenient location for people who live or work in central Orange County. Courses offered via Interactive Televised Instruction (ITI) are distinguished by a footnote next to the Section code.

LOCATION
CSUF Garden Grove is located north of the Garden Grove Freeway (22) at 12901 Euclid Street, on the corner of Euclid and Acacia Parkway. From the Fullerton campus, take the 57 Freeway south to the 22 Freeway west and exit at Euclid Street. The Euclid off-ramp exits onto Trask Avenue. Make a left turn onto Trask Avenue and an immediate right turn onto Euclid Street. Go north on Euclid Street for about one mile. Cross Garden Grove Boulevard and make a left turn at the next light onto Acacia Parkway. The parking lot is on the left side of the street, adjacent to the building.

REGISTRATION
Registration in degree credit courses is through TITAN registration for students admitted to the university. Open University students, those who are not currently admitted to CSUF, may also enroll in degree credit courses at CSUF Garden Grove. Refer to page 10 for Open University Enrollment information. Registration for continuing education certificate programs is through Extended Education. For more information, see www.csufextension.org, call 657-278-2611, or visit the Registration Offices in building CP-100 on the Fullerton campus or at the Garden Grove Center.

ADMISSION
Applications must be submitted to the Fullerton campus. Questions regarding admission status and registration should be directed to the CSUF campus at 657-278-2300.

PARKING
Students who will park at the Fullerton campus (CSUF) in addition to the Garden Grove facility should purchase a CSUF parking permit. Students who will only park at the Garden Grove facility may obtain a parking permit at no charge at the CSUF Garden Grove Registration Office.

SCHEDULE OF CLASSES AND EXPLANATION OF CODES
All class schedule entries are subject to change without prior notice. The scheduling office distributes a listing of added and cancelled classes to all academic departments, the Academic Advisement Center, the Daily Titan, and other university offices prior to the first day of classes.

The faculty member shown in the “faculty” column of this class listing is a tentative assignment, depending on schedule adjustments required by circumstances during registration.

CLASS NOTES
The column identified as “Class Notes” indicates special information of significance for the student. Explanation of each CN appears online. Under Class Search, CR means department consent required. Some classes have prerequisites, while others require permission of the department or an instructor as noted under “Class notes”. If you are selecting one of these courses, be sure that you have met the prerequisites or have obtained the required permission. The fact that you may be scheduled for such a class does not imply that permission to enroll has been granted.

COURSE NUMBER
The five-digit code number follows the section number and is listed below the course number. It identifies the class and section of the class you want to take. You register for a class with this number.

TIME CODE EXPLANATION
The times that courses begin and end are indicated in the schedule. Morning classes beginning at 8 a.m. and ending at 8:50 a.m. are shown as 800a-850a. Afternoon and evening classes beginning at 5 p.m. and ending at 6:50 p.m. are shown as 500p-650p.

DAY CODE EXPLANATION
Mo, Tu, We, Th, Fr – Class meets daily except Saturday and Sunday
Mo, We, Fr – Class meets Monday, Wednesday, and Friday
Tu, Th – Class meets Tuesday and Thursday
Th – Class meets Thursday
Sa – Class meets Saturday
Su – Class meets Sunday
TBA – Class time to be arranged; see department office for details concerning meeting time.

BUILDING CODE EXPLANATION
CP – College Park
E – Engineering
EC – Education Classroom
GG – Garden Grove Center
H – Humanities, Social Sciences
IRVC – Irvine Campus
KHS – Kinesiology and Health Science
LH – William B. Langsdorf Hall
CS – Computer Science
MH – Miles D. McCarthy Hall
PL – Pollak Library
RGC – Ruby Gerontology Center
SGMH – Steven G. Mihaylo Hall
SHCC – Student Health and Counseling Center
T – Temporary
UH – University Hall
UP – University Police
VA – Visual Arts
GRADE OPTION
Details concerning class grade option is available online in Class Search. If a course is offered under the traditional grade option (A, B, C, D, F), students may, in certain situations, elect to be graded CR/NC. Refer to page 9 of this registration guide for details regarding grade option changes.

COURSE TYPE EXPLANATION
For each course offered, there is a course type.
Lec - Lecture  Lab - Laboratory
Sem - Seminar  Act - Activity
Dis - Discussion  Sup - Supervision

STUDENT ACCOUNT INFORMATION

FEES AND PAYMENTS
Please go to http://sfs.fullerton.edu to view a list of current fees.
The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees.

EMAIL ADDRESS
Each student has been issued an email address where university messages are sent to you. Student Financial Services uses this email address as the primary communication mode to students. Be sure to check your email on a regular basis. For additional information about your email account, contact the Titan Help Desk at 657-278-7777.

FEE PAYMENT DEADLINES (ALL STUDENTS)
Check TITAN Online for the date(s) on which you are eligible to register. For questions regarding your registration appointment, please contact Admissions and Records at 657-278-7601. If you have any holds on your accounts, you must resolve them at least three business days before registering.
Do not sign up for an Installment Payment Plan until after you register for classes, or your account will not calculate your fees correctly.

TITAN I ONLINE REGISTRATION
Go to www.fullerton.edu and log into the Portal, then click on the “Titan Online” tab. Click on “Student Center” which will allow you to register for classes first, and then make a payment within three days after you enroll or you will be subject to disenrollment.

TITAN II ONLINE REGISTRATION
Go to www.fullerton.edu and log into the Portal, then click on the “Titan Online” tab. Click on “Student Center” which will allow you to register for classes first, and then your payment is due immediately on the same day you register or you will be subject to disenrollment.
Payments made online via the web are due by 11:30 p.m. on the due dates given by TITAN Online (Web Registration). In-person and mail-in payments for both TITAN I and TITAN II registration are due by 5 p.m. on the date given by TITAN Online (Web Registration) after registering.

IMPORTANT!
- You will not receive an invoice for your registration fees prior to your due date.
- You may view your student account information at any time by logging on to Titan Online via your Student Portal.
- You may be subject to disenrollment from all of your classes if your payment is not received by the specified due date. If you switch from part-time (0-6 units) to full-time (7+ units), you must pay your additional fees by the due date. If payment is not received, all of your classes are subject to disenrollment.
- The university is not responsible for delays in the U.S. Postal Service; postmarks are not considered.
- Students who register on/after the first day of instruction for any term will be assessed a $25. Late Registration Fee.
- For university refund policies and procedures, please go to http://sfs.fullerton.edu.

STUDENTS RECEIVING FINANCIAL AID
If you have applied for financial aid, you may be eligible to postpone payment of your registration fees until your financial aid is disbursed at the beginning of the semester. To qualify for postponement of fee payment, you must meet one of the following criteria:

1. You have accepted a financial aid award at the time you register for classes:
- Grant funds are automatically accepted on your behalf. Therefore, if you have been offered State University Grant (SUG), Education Opportunity Grant (EOP), Cal Grant A or B, Federal Pell Grant, or Federal Supplemental Educational Opportunity Grant (FSEOG), your fee payment will be postponed and deducted automatically from your disbursement.
- You must formally accept a Direct Loan in order for it to qualify you for a postponement of your fee payment. If you have been offered a Direct Loan or a Federal Perkins Loan, go to Titan Online and select “View Financial Aid” for the current term. Click on the “Accept/Decline Awards” link and follow the instructions to accept the loan.
- The “Account Inquiry” page in Titan Online displays your fee charges and any pending financial aid. If you do not have enough pending financial aid available to offset your charges in full, you must pay the balance.

2. Your financial aid file is complete at the time you register for classes and you are waiting for your award notification.
- We will arrange for postponement of your fee payment until your financial aid is awarded and disbursed. Check your “to do list” in Titan Online and be sure to submit all required financial aid documentation before it’s time for you to register. Allow at least one week for processing of submitted documents.
- Watch for your financial aid award notification through your campus e-mail account and follow all procedures to accept your aid and receive your disbursement.
- You are responsible for monitoring your financial aid status and complying with all requests for information or documentation.
STUDENT RESPONSIBILITY FOR PAYMENT OF FEES
You are responsible for your registration fees. If your financial aid award becomes unavailable for ANY reason, or is insufficient to pay for fees as initially anticipated, you must pay the balance immediately upon notification. It is your responsibility to ensure that registration fees are paid in full. Access your account balance by clicking the "Financial Statement" link from your Student Portal.

WITHDRAWAL 'W' GRADES
If you drop one or more courses after a Federal Pell Grant, Cal Grant B Access Grant or State University Grant was disbursed to you or applied to your university account, you may be billed for some or all Pell Funds disbursed. Visit the Office of Financial Aid to determine how much you would be required to repay. If you receive financial aid and you completely withdraw from the university, we will calculate the amount of Federal financial aid you “earned” based on the number of days you were enrolled. You may be required to repay a portion of the funds you received. In addition, the university may be required to refund a portion of tuition/fees and/or on-campus housing charges to one or more Federal Aid programs. For further information, contact the Office of Financial Aid at 657-278-3125.

STUDENTS RECEIVING FEE ASSISTANCE
Applications and requests must be submitted according to program guidelines.

THIRD PARTY CONTRACTS/SPONSORED STUDENTS
If a government agency, embassy or other organization will pay your registration fees and/or tuition, you must submit a current letter of financial guarantee to Student Financial Services (UH-180) at least five business days prior to your TITAN registration appointment. If this letter is not received prior to your registration appointment, you are responsible for paying your fees and will be subject to disenrollment if your payment is not received by the deadlines specified above.

STATE REHABILITATION AND VETERANS ADMINISTRATION
VOCATIONAL REHABILITATION
Contact the Disabled Student Services Office (UH-101) if you need assistance with registration.

CAL-VET FEE WAIVER (COLLEGE FEE WAIVER)
This benefit is only available to the dependent child, spouse, or unmarried surviving spouse of a service-connected disabled or deceased veteran. Submit the approval letter authorization for the appropriate academic year to the Veterans Certification Office (LH-540) at least five business days prior to your TITAN registration appointment. Approval letters for previous academic years are not accepted.

VETERAN FEE DEFERMENT OPTION
Only veterans who are attending their first semester at CSUF and who are receiving GI Bill benefits are eligible. Please arrange for fee deferments with the Veterans Certification Office (LH-540) at least five business days prior to your TITAN registration appointment.
For detailed information regarding student account policies and procedures, please go to the Student Financial Services website http://sfs.fullerton.edu. You may also contact the Student Financial Services Office at SFS@fullerton.edu or 657-278-2495.

SPRING 2011 REGISTRATION
THINGS YOU SHOULD KNOW ABOUT REGISTRATION

- TITAN I - Payment of fees is due three days after you register.
- TITAN II - Payment of fees is due immediately (same day you register)
- Titan Online is available 24/7. You may register beginning at your assigned appointment and continue accessing registration an unlimited number of times until the end of the TITAN period.
- Titan Online is available only for dropping classes, listing classes, and fee amount due from November 20 - January 3, 2011.
- You will be assigned a new registration appointment for the TITAN II period.
- You will not receive your registration appointment date/time via U.S. mail. To view your registration appointment, sign onto Titan Online and access your Student Center.
- The Class Schedule is is up-to-date in real-time and available online.
- Once you have performed any type of registration activity, you should confirm your schedule by printing your schedule from your Student Center.
- All HOLDS must be cleared three business days prior to your registration appointment.
- DEADLINES for adding/dropping classes are listed in the Registration pages of this registration guide.
- For fee refund information, see page 46 of this registration guide.

Waitlisting is available to all colleges. If a course is full, you may try to obtain a place in the class by getting on the wait list. As space in the class becomes available, your name will advance on the wait list. If enough students drop the course, you may be automatically enrolled from the wait list. Please review How Waitlisting Works and Waitlist Restrictions on the following Registration pages.

TITAN ONLINE REGISTRATION INSTRUCTIONS

REQUIREMENTS
Check Titan Online for your registration appointment date/time and for any holds on your record. All holds must be cleared three business days prior to your TITAN appointment. You will access registration via your student portal.

MAXIMUM UNITS
University Limitation
Undergraduates are limited to a maximum of 16 units during TITAN I registration. Classified graduate students not in a Credential Program are limited to 12 units during early registration. Credential students are limited to 19 units.

TITAN PIN
A “one-time use” Personal Identification Number (PIN) is assigned to you, which is a 6-digit number. After accessing your Student Portal with the PIN, you will be asked to create a password. This password will be used for Student Portal access including registration throughout your enrollment at CSUF. If you lose or misplace your password, you must present picture identification at the IT Helpdesk.
TITAN APPOINTMENT
Appointment dates and times for registration are based on class level and on units earned for all participants. The date indicated on Titan Online represents the first date you can access Titan Online to enroll in classes. If you attempt to register before your assigned date and time, you will not be granted access.

HOLDS
Any holds will be listed on Titan Online Student Center. All holds must be cleared three business days prior to your TITAN appointment.

CANCELLED CLASSES
If a class for which you have registered is cancelled by the department, you will be notified by that department. You may attempt to add a class during either TITAN I or TITAN II on or after your appointment time for that TITAN period.

GRADING OPTIONS
The default grading option is a letter grade (A, B, C, D, F). Exceptions are those classes offered LTR/GRD only and CR/NC only. To change the default (A, B, C, D, F) option to CR/NC or to change from CR/NC to a letter grade, see worksheet for information concerning grade option changes. For more detailed information on grading options, refer to page 9.

COURSE PREREQUISITES
Some courses have course prerequisites (see Class Notes in the online class schedule) which, if not met, will result in your being unable to register for the course or being dropped by the instructor.

COURSE COREQUISITES
Some courses have course corequisites (see Class Notes in the online class schedule). You must register for the corresponding corequisite during the same registration transaction. Failure to do so may result in your being disenrolled from the course.

TEST SCORE PREREQUISITES
Some courses have test score prerequisites which, if not met, will result in your being unable to register for the course. Refer to the Placement Examinations section of this registration guide.

REGISTRAR CLASS (REG 999)
Students unable to enroll in any classes because they are closed may enroll in the Registrar Class (REG 999) (see online class schedule for 5-digit course number). Students thus become officially registered and pay minimum fees by their payment due date, thereby avoiding the $25 late registration fee that goes into effect as of the first day of class. This is a temporary device to enable students to add classes during the next registration period, if classes are available then, or to wait for decisions on admissions into specific courses.

You must withdraw from REG 999 to add other courses. If you are unable to add other courses, you are required to withdraw. Any student who does not add a regular course or withdraw with a refund will be administratively withdrawn from the university. See page 46 for Title 5 refund information.

DISABLED STUDENTS
Contact the Disabled Students Services Office (UH-101) if you need assistance with registration. For additional information, call 657-278-3117.

WAITLISTING
Waitlisting is available to all colleges. If a course is full, you may try to obtain a place in the class by getting on the wait list. As space in the class becomes available, your name will advance on the wait list. If enough students drop the course, you may be automatically enrolled from the wait list.

How Waitlisting Works
• Most classes will offer waitlisting with the exception of 495, 499, 595, 598 and 599 classes.
• The standard waitlist limit for each class is 15 students; this is regardless of the class limit. Some classes may have different waitlist limits based on department discretion.
• You can waitlist for a maximum of 8 units, provided that each course’s waitlist is not already full. (Note: Waitlisted units are not included toward your enrollment unit limit. Once you successfully get into the class, then the units will count towards your enrollment unit limit.)
• You must meet any requisites for the class before you can be placed on the waitlist, e.g., course pre-requisites, section co-requisites, major and class level restrictions.
• Students cannot waitlist the same lecture section or the same lab section more than once.
• If a seat becomes available, the student first on the waitlist will get the seat (subject to the restrictions below).
• Students will be moved from the waitlist into the class if other students drop or are dropped due to non-payment of fees.
• If students drop, seats will not be available to students who happen to log in if there is someone on the waitlist.
• If you are moved from the waitlist into the class, you will receive an email notification.
• If you are waitlisted for multiple sections of the same course, and you successfully get into one of the sections, you will be automatically removed from the waitlists for the other sections.
• You will not be billed for waitlisted classes but will be billed if moved from a waitlist into a class and the additional units result in higher registration fees. It is important to check your class schedule and account summary regularly to avoid possible cancellation due to a newly added class(es).
• If you are moved from the waitlist into a class, it is your responsibility to drop the class (as with any other class) if you decide not to attend. Failure to do so will result in a ‘WU’ grade on your record, which will lower your grade point average.
• There is no guarantee you will be moved off the waitlist and enrolled into the class. Once the process to move students from the waitlist has run for the final time and classes have begun, instructors are not required to add students who were waitlisted for the class.
• The online waitlisting feature will cease to function with the end of the first week of class, but the waitlist will be retained for informational purposes for the instructor.
• Faculty may control access to “closed” classes starting with the first day of class via according to academic department procedures.
Waitlist Restrictions

Students will be moved from the waitlist into the class if space becomes available, and in the order placed, unless any of the following restrictions apply:

1. There is a **time conflict** with another registered class. Since potential time conflicts are not checked when you place yourself on a waitlist, you should ensure that waitlisted classes do not conflict with your enrolled schedule.

2. You are already **enrolled in another section of the same course**. Do not use waitlisting to try to get into another section of a course in which you are already enrolled, as you will not be moved from the waitlist if space becomes available. You will need to choose whether to take a chance and place yourself on the waitlist of the full section in the hope that space becomes available or remain enrolled in the section you have already scheduled.

3. Enrollment from waitlist will exceed student’s maximum unit limit for the term. Unit limits are viewable in the Student Center under enrollment details.

If you cannot be moved from the waitlist, for any of the reasons given above, you will be skipped and the next student considered. You will not be reconsidered until the next time space becomes available in the class. **Check your schedule regularly in your Student Center to monitor your position on a waitlist.** If you decide you no longer wish to wait for space to become available, you should drop yourself from a waitlist.
How to Register for Classes – Getting Started

Step 1
From the CSUF homepage (www.fullerton.edu), log in using your campus user name and password.

Step 2
From your Student Portal click on Titan Online.

Step 3
Click on Student Center link.

Step 4
To register for a class, click on the “Add a Class” link. If you see a page asking you to select a registration term, select the term you want and press the “Continue” button.

Tuffy's Student Center

Depending on what enrollment action you need, click on the “Add a Class” or “Drop a Class” link.

Add Classes
Select Term

Select a term then click Continue.

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2009</td>
<td>Undergraduate</td>
<td>CSU Fullerton</td>
</tr>
<tr>
<td>Fall 2009</td>
<td>Undergraduate</td>
<td>CSU Fullerton</td>
</tr>
</tbody>
</table>

Select the term
REGISTRATION FOR CLASSES USING TITAN ONLINE

Adding a Class

**Step 1**
Under the “add” tab, select the classes you want to add.

You can either conduct a search for classes or if you already know the class number (example: “10004”), you may enter it directly in the box.

If you use the **search** button, a class search page will appear.

**Basic Class Searches**
Include at least 2 search criteria in your class search.

In this initial search page you can indicate:
- Subject
- Course number
- Course Career

You also have the option to choose “Show Open Classes Only”.

Do not use the “Show Open Entry/Exit Classes Only” box.
This is not relevant to the CSUF campus.

Once criteria are selected, hit the **search** button.

<table>
<thead>
<tr>
<th>Tuffy Titan</th>
<th>go to ...</th>
</tr>
</thead>
<tbody>
<tr>
<td>my class schedule</td>
<td>wish list</td>
</tr>
</tbody>
</table>

**Add Classes**

1. Select classes to add

   Put classes in your Shopping Cart and when you are satisfied with your class selections, proceed to step 2 of 3.

### Fall 2008 | Postbaccalaureate | CSU Fullerton

Add a class using one of the following:

- Search for Class

**Class Search Criteria**

Course Subject: Dance

Course Number: is exactly 112

Course Career: Undergraduate

Show Open Classes Only

Show Open Entry/Exit Classes Only

Use Additional Search Criteria to narrow your search results.

See instructions on “Refining Your Class Search” for more details on how to take advantage of this feature.

**NOTE:** Even though “Extended Education” is available as a course career for class search, all Extension Education registrations must go through the Extended Education office and will not be available through this enrollment procedure.
REGISTERING FOR CLASSES USING TITAN ONLINE

Search results will indicate the status of the class.
- = Open
- = Closed
= Wait list
Select the class you want to add by clicking .

**Step 2**
Confirm your enrollment.

Click and follow the directions to proceed in your class enrollment.

The class is added to your enrollment shopping cart.

To finish enrollment, click on "Proceed to Step 2 of 3".

**Step 3**
Click
If you successfully add your class, your enrollment will be confirmed. If there is a restriction, (for example, you do not meet a pre-requisite or you have a hold on your record), you will be unable to add the class until you fix the problem.
Refining your class search

Click on "Additional Search Criteria" for more options to narrow your search.

Special Search Options:
1. GE courses
2. Interdisciplinary Programs

Under "Course Attribute" you can specify GE courses or Interdisciplinary programs for your search.

Click on the magnify glass next to Course Attribute and you'll see two options.

After choosing GE or Interdisciplinary programs, next, click on the symbol next to "course attribute values" to get a list of options.

Depending on your choice of GE or Interdisciplinary programs, these options will appear.

By specifying a course attribute and course attribute value, you can find GE classes and interdisciplinary classes.
REGISTERING FOR CLASSES USING TITAN ONLINE

Wait List Classes

Class Search Criteria

- **Class Search Criteria**
  - **Course Subject**: ACCT - Accounting
  - **Course Number**: is exactly 201A
  - **Course Career**: Undergraduate
  - Uncheck the box “Show Open Classes Only”

Search for classes with wait lists

To find classes that have waitlisting available, uncheck the box “Show Open Classes Only”.

Classes with a wait list option will be included in your search results.

Search results will indicate the status of the class.

- **Open**
- **Closed**
- **Wait list**

Select the class you want to add by clicking **select class**.

If you want to get on the wait list for a full class, check the wait list box.

Step 2

Confirm your enrollment.

Click **NEXT** and follow the directions to proceed in your class enrollment.

ACCT 201A - Financial Accounting

- **Session**: Regular
- **Days & Times**: MoWeFr 8:00AM - 9:50AM
- **Room**: MH 121 - Lecture Room
- **Instructor**: Thomas Titan
- **Meeting Dates**: 03/23/2008 - 12/19/2008

Step 3

Review class list and enrollment status.

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201A</td>
<td>Class 10004 is full. You have been placed on the wait list in position 1.</td>
<td>✔️</td>
</tr>
</tbody>
</table>
**Registering for Classes Using Titan Online**

### Dropping a Class

**Step 1**
Under the drop tab, select the class(es) you want to drop.

<table>
<thead>
<tr>
<th>Tuffy Titan</th>
</tr>
</thead>
<tbody>
<tr>
<td>my class schedule</td>
</tr>
</tbody>
</table>

**Drop Classes**

1. **Select classes to drop**
   
   Select the classes to drop and click Drop Selected Classes.

### Fall 2008 | Postbaccalaureate | CSU Fullerton

<table>
<thead>
<tr>
<th>Select</th>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ ACCT 201A-02 (10004)</td>
<td>Financial Accounting (Discussion)</td>
<td>MoWeFr 9:00AM - 9:50AM</td>
<td>LH 307 - Lecture Room</td>
<td>T. Titan</td>
<td>3.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DROP SELECTED CLASSES**

**Step 2**
Confirm your selection.

Click on “Finish Dropping” to confirm your choice.

Click “Cancel” if you changed your mind.

**Drop Classes**

2. **Confirm your selection**

   Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

### Fall 2008 | Postbaccalaureate | CSU Fullerton

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
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<td>LH 307 - Lecture Room</td>
<td>T. Titan</td>
<td>3.00</td>
<td></td>
</tr>
</tbody>
</table>

**CANCEL**

**PREVIOUS**

**FINISH DROPPING**

**Step 3**
View the results of your drop request.

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201A</td>
<td>Success: This class has been removed from your schedule.</td>
<td>☑</td>
</tr>
</tbody>
</table>
Swapping a Class

**Step 1**
Under the "swap" tab, select the class you want to exchange from your class schedule.

All the classes that you are enrolled in are eligible for replacing with another open class.

**Step 2**
Choose the class you want as a replacement.

Use the search feature or if you know the Class Number, enter it.

**Step 3**
Confirm the trade of classes.

Make sure the class you are replacing and the class that will take its place are both correct.

When you are finished reviewing and ready to confirm this action, click on the button.

The swapping of classes will be confirmed.

If you go to view your class schedule either by clicking on the tab or the button, you'll notice you have been dropped from the old class and enrolled in the new class you wanted as a replacement.
SPRING 2011 TITAN REGISTRATION APPOINTMENTS

Note: To view your registration appointment and unit limits go to your student center and click on details under enrollment dates.

EARLY REGISTRATION — TITAN I

November 1-19, 2010 (Continuing Students, Stop-Outs, New Students)

Individual appointment times will be available on Titan Online beginning October 11, 2010.

Window 1
Graduates and Postbaccalaureate credential students
November 1-3

Window 2
Seniors
November 4-7

Window 3
Juniors
November 8-11

Window 4
Sophomores
November 12, 15

Window 5
Continuing Freshmen and Postbaccalaureate Undeclared
November 16-17

REGISTRATION AND CHANGE OF PROGRAM BY CLASS LEVEL — TITAN II

January 3-21, 2011

Individual appointment times will be available on Titan Online beginning November 23, 2010.

New unregistered students
January 3

Seniors
January 4

Juniors
January 5

Sophomores, Graduates and Postbaccalaureate Credentials
January 6

Continuing Freshmen and Postbaccalaureate Undeclared
January 7

Note: Please see Titan Online for appointment time.

PAYMENTS

TITAN I

Payment must be received on campus by the payment due date three days after your registration in order to secure your classes.

TITAN II

Payment must be received on campus immediately (the same day you register) in order to secure your classes.

Note: Payments must be received on campus by the payment due date in order to secure your classes.

TITAN ONLINE

Titan Online is available 24/7. You may register beginning at your assigned appointment and continue accessing registration an unlimited number of times until the end of the Titan Period, I or II.

From November 20 - January 2, 2011 Titan Online is available for dropping classes, listing classes and fee amount due only. Registration activity will resume January 3-21, 2011. Please verify your schedule prior to the beginning of the semester.

REGISTRATION HELP LINE

For registration assistance call 657-278-7601. Helpline hours are Monday-Friday 8 a.m. - 5 p.m.
## SPRING 2011 PROGRAM CHANGE PROCEDURES

### ADDING CLASSES — PROCEDURES AND DEADLINES

<table>
<thead>
<tr>
<th>First week of classes</th>
<th>January 22-30</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>All classes must be added through Titan Online.</em></td>
<td></td>
</tr>
<tr>
<td>For restricted classes, an electronic permit must be placed in the registration system by the department. After the permit is placed, students must complete the registration process through TITAN, by midnight on Monday, February 7.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second week of classes</th>
<th>January 31 - February 7</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>All classes must be added through Titan Online.</em></td>
<td></td>
</tr>
<tr>
<td>To register for classes (except classes offered at Irvine), an electronic permit must be placed in the registration system by the department. To obtain a permit, you must secure the consent of the instructor. Depending on the department, the request to place the permit may happen in one of two ways. Either the instructor will notify department staff to place the permit, or students may be given a permission slip to present to department staff personally. After the permit is placed, students must complete the registration process through Titan Online, by 12 midnight on Monday, February 7. It is highly advisable to complete the on-line add process as soon as the permit is issued. All permits issued during week two will expire at midnight on Monday, February 7.</td>
<td></td>
</tr>
<tr>
<td>You may add a class as an auditor or change your grade option to audit by obtaining the signature of the instructor on a Change of Program form and returning it to the Admissions and Records Service Center in LH-114. Grade option changes to credit/no credit or a letter grade may be accomplished by visiting the Admissions and Records Service Center in LH-114, and do not require the signature of the instructor.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Third and Fourth week of classes</th>
<th>February 8-18</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Add period over.</em></td>
<td></td>
</tr>
<tr>
<td>Students may add classes late due to personal emergencies (documentation required), or specified university exceptions (course-dependent, see the department). An approved Petition for Late Addition of Classes form must be submitted to the Admission and Records Service Center. The signatures of the instructor, Department Chair and the Dean are required. If approved, a $20 late add fee will be assessed. <em>Note: Petitions for Late Addition of Classes are no longer accepted after February 22.</em></td>
<td></td>
</tr>
</tbody>
</table>

### ADMISSION AND RECORDS SERVICE CENTER

The Admissions and Records Service Center is located in LH-114. The hours of operation for the center and Help Line are 8 a.m. to 5 p.m. Monday-Friday. 657-278-7601.

### DEADLINES FOR NON-STANDARD LENGTH COURSES

If a course is not a mini course (see page 28) or a standard semester course, contact Admission and Records Helpline at 657-278-7601 for Add-Drop deadlines.
<table>
<thead>
<tr>
<th>SPRING 2011 PROGRAM CHANGE PROCEDURES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DROPPING CLASSES — PROCEDURES AND DEADLINES</strong></td>
</tr>
<tr>
<td><strong>Drop Period</strong>&lt;br&gt; <em>No record of enrollment. All Courses.</em>&lt;br&gt; First through second week of classes: You must drop courses using TITAN (except for restrictions indicated by TITAN). See “Class Attendance” on page 8.</td>
</tr>
<tr>
<td><strong>Refund Period</strong>&lt;br&gt; Resident and non-resident students reducing their status to six (6) or fewer units during the campus designated add/drop period, which ends February 7, will automatically receive a refund of the difference between full-time and part-time fees, less a processing fee ($5). Non-resident students will also receive an automatic refund of non-resident tuition for classes dropped during this time, less a processing fee ($5). Students withdrawing from classes up through April 6, 2011 will automatically receive a pro-rated refund, less a processing fee ($5).</td>
</tr>
<tr>
<td><strong>Withdrawal Period (“W” drop)</strong>&lt;br&gt; Authorization to withdraw after the second week of classes shall be granted for only the most serious and compelling reasons, e.g. a documented physical, medical, emotional, or other condition which has the effect of limiting the student’s full participation in the class. Poor academic performance, e.g. lack of effort or poor attendance, is not evidence of a serious reason for withdrawal. Signatures of the instructor and department chair are required for each course from which you withdraw. The Associate Dean’s signature is also required for withdrawal from classes in the colleges of Business or Engineering and Computer Science. (Required signatures are noted on the “Request for Withdrawal” form.) Submit the approved Withdrawal Form to the Admissions and Records Service Center in Langsdorf Hall (LH-114).</td>
</tr>
<tr>
<td><strong>Late Withdrawal Period (“W” drop)</strong>&lt;br&gt; Follow the same procedures as above. The approved withdrawal form should be submitted to the Admissions and Records Service Center in Langsdorf Hall (LH-114).</td>
</tr>
<tr>
<td><strong>Emergency Medical Withdrawal</strong>&lt;br&gt; Complete withdrawal may be allowed during the final three weeks of instruction only in cases of documented accident or serious illness where assignment of an Incomplete is not practicable. The student or his/her proxy must submit detailed medical documentation and Petition for Emergency Medical Withdrawal to the University Registrar (LH-101) for approval. The student should first attempt to receive Incompletes (I grades) with his/her instructors prior to applying for an emergency medical withdrawal, in order to salvage credit for the time and money invested in the courses up to that point. In such cases, state regulations do not permit a refund of fees to be considered.</td>
</tr>
</tbody>
</table>

**WITHDRAWAL LIMIT**

See page 13. Attention students — you are financially responsible for ‘W’ grades.

**DISCONTINUING CLASSES**

If a student decides not to continue enrollment in a class, either before or after instruction begins, it is the student’s responsibility to follow and complete the appropriate procedures for dropping the class. See “Class Attendance” on page 8.

**REFUND OF FEES**

Dropping classes may entitle you to a fee refund. For further information, contact the Student Financial Services Office at sfs@fullerton.edu.

**DEADLINES FOR NON-STANDARD LENGTH COURSES**

If a course is not a mini course (see page 8) or a standard semester course, contact the Admission and Records Helpline at 657-278-7601 for Add-Drop deadlines.
IMMUNIZATION REQUIREMENTS

Please review the following information on immunization requirements. Some students must show immunization against Measles and Rubella (MMR) and Hepatitis B before they can register for their second semester. For recorded information regarding the immunization requirement, call the Student Health and Counseling Center at 657-278-2800.

REQUIRED PROOF OF IMMUNIZATION

Measles/Rubella and Hepatitis B

1. New returning, or transfer students 18 or younger on the census date and graduated from a CA high school prior to 2005;  
2. out-of-state students 18 or younger on the census date;  
3. international students 18 or younger on the census date.

Measles/Rubella

1. New returning, or transfer students 19 or older on the census date and graduating from a California high school prior to 2005;  
2. out-of-state students 19 or older on the census date;  
3. international students 19 or older on the census date.

No Proof Required

1. Students who graduated from a California high school in 2005 or later;  
2. students born prior to January 1, 1957.

*Census takes place 4 weeks after the beginning of the semester.

MEETING THE REQUIREMENTS

How you can meet the hepatitis B and/or measles/rubella (MMR) requirements(s):

Documentation

Bring in a copy of your documentation (doctors records, military records, school records, immunization card, or letter from your doctor) of previous vaccination to the Student Health and Counseling Center (SHCC), or fax it with your name, phone # and CWID# to 657-278-3069. Please check Titan Online to ensure your registration hold has been removed.

Vaccination

You may get the vaccination(s) in one the following ways:

- Your private doctor/clinic. Please provide documentation to the SHCC in person or via fax, as above.
- The County Health Department offers the vaccine free of charge if you have no medical insurance or Medi-Cal. For more information, visit the Orange County website at www.ochealthinfo.com. Please provide documentation to the SHCC in person or via fax, as above.
- The Student Health and Counseling Center by appointment. A fee will be charged at the time of the appointment. To schedule an appointment or to inquire about the associated fees, please call 657-278-2800. Appointments are impacted during registration, so please plan accordingly.

Immunization

If you have received the immunization(s) in the past, but you cannot locate the documentation, you can be re-immunized. A lab test can also be performed for measles and rubella, and/or for hepatitis B. There is a charge and it will take at least a week to get the results.

Pregnancy

If you are pregnant or think you may be pregnant, you will be temporarily waived from the MMR and hepatitis B requirements. You may fax a copy of a note from your doctor/clinic to 657-278-3069. The note must be dated and signed by your doctor, and your expected due date must be included. You must also complete and submit an immunization waiver form (found at the SHCC or the SHCC website). A hold will be placed back on your record if the requirement is not met when the temporary waiver expires.

Female Students

If you are a female required to receive the MMR and you have had intercourse since your last menstrual period, and are not using hormonal-based contraception, you will be unable to receive the MMR vaccination until your next period has started. Your may report to the SHCC to receive a temporary waiver.

Waiver

Medical Reasons

If you need to request a waiver for other medical reasons, please make an appointment with a SHCC provider at 657-278-2800, or in person or bring a note from your private physician/clinic to the SHCC and complete an immunization waiver form.

Religious, Personal or Philosophical Reasons

Waivers can be granted for religious, personal, or philosophical reasons. Please complete an immunization waiver form found at the SHCC website, www.fullerton.edu/shcc and fax it to 657-279-3069, or visit at the SHCC front desk. Please check Titan Online to ensure your registration hold has been removed.

Allergies

If you have an allergy to egg, feathers, gelatin or neomycin, you may receive a permanent waiver from MMR only. To find out if you qualify, come to the SHCC front desk, request and complete an immunization waiver form, and see the Screening Nurse.