Academic Advisement
ACADEMIC ADVISEMENT POLICY

CSUF Academic Policy (UPS 300.002) states that

- the responsibility for ensuring the availability of academic advisement rests with each college dean
- in order to ensure that all students receive the opportunities of appropriate advising, every student enrolled at California State University, Fullerton should declare a major as soon as possible after admission to the university. In any event, a major shall be declared prior to the completion of 60 semester units of coursework.
- all students shall confer with an academic adviser on a regular basis.
- all first-time freshmen must receive academic advisement prior to registration for their first semester.

NEW STUDENT ORIENTATIONS

All first-time freshmen are required to attend New Student Orientation, where they receive their mandatory academic advisement. First-time freshmen who do not register for a New Student Orientation session prior to the published deadline risk losing their fall admission. All incoming transfer students must complete a student orientation session prior to registration for their second semester. This requirement shall be satisfied by attending Transfer Student Orientation or by completing the Online Transfer Overview. This requirement is in addition to any college or departmental mandatory advising. Visit www.fullerton.edu/orientation for more information.

CHOOSING GENERAL EDUCATION COURSES AND ELECTIVES

In keeping with the liberal arts tradition, the university requires its graduates to have sampled a variety of disciplines as part of their general education. The broad categories of general education courses are presented in the catalog section “General Education.”

All students are strongly encouraged to consult the Academic Advisement Center about selection of general education and elective courses.

ADVISEMENT IN THE MAJOR

Students who have declared a major should consult their departmental adviser on a regular basis for academic advisement. Students who wish to explore the majors offered by a specific college should contact either the college advisement office or the college dean’s office for referral to the department.

TITAN DEGREE AUDIT

The TITAN Degree Audit (TDA) serves as an advising tool for both students and academic advisers. The report provides information on student progress towards the completion of general education, major and other degree requirements. Students can access their TDAs by logging on to their Portal at www.fullerton.edu and selecting New Titan Online and under Student Self Service, selecting Titan Degree Audit. The student’s campuswide ID (CWID) and PIN numbers are requirements to logging on.
Students who wish to explore undergraduate majors offered by a specific college should contact the appropriate college advisement office. Please note: the College of Education does not offer undergraduate programs; undergraduates seeking academic advisement are encouraged to go to the Center for Careers in Teaching for assistance with course selection in preparation for teaching.

College of the Arts
Office of the Dean
Visual Arts 199
657-278-3256

Mihaylo College of Business and Economics
Business Advising Center
Steven G. Mihaylo Hall 1201
657-278-2211

College of Communications
Advisement and Peer Mentoring Center
College Park 425
657-278-7620

College of Engineering and Computer Science
Office of the Dean
Computer Science 502
657-278-3362

College of Health and Human Development
Office of the Dean
Education Classroom 624
657-278-3311

College of Humanities and Social Sciences
H&SS Student Access Center
Humanities 112
657-278-2594

College of Natural Sciences and Mathematics
Office of the Dean
McCarthy Hall 166
657-278-2638

ACADEMIC ADVISEMENT CENTER
University Hall 123B
657-278-3606
www.fullerton.edu/aac

Students who have not selected a major are "undeclared." The Academic Advisement Center provides a variety of resources and services to assist students in choosing an appropriate major. Information about the various majors at California State University, Fullerton is available in the Undeclared Student Resource Center (UH-124).

PLANNING A MAJOR PROGRAM

When students have selected a major, they should familiarize themselves with all the requirements that are specified in this catalog under their chosen degree program. They should make a tentative semester-by-semester plan for completing the requirements, including prerequisites, and discuss this plan with an adviser in the major. In addition to courses in the major department, related courses in other fields and supporting courses in basic skills may also be required. These should be included in the tentative semester-by-semester plan.

Some departments require placement tests prior to enrolling in some classes (e.g., foreign languages, music and computer science). The times and places for such placement tests will be available by calling the College Advisement Offices.

CHANGE OF MAJOR, DEGREE OR CREDENTIAL OBJECTIVE

To change a major, degree objective, or credential objective, obtain the required form in the Office of Admissions and Records (LH-114) and take it to the appropriate office(s) for signature(s). Such a change is not official until the form has been signed and filed in the Registrar’s Office.

DEPARTMENTAL ACADEMIC ADVISEMENT

An adviser in the major can provide information and suggestions and can assist the student in finding the most desirable ways to meet the requirements for graduation and for the major or credential. It is the responsibility of the student to obtain the assistance of an academic adviser. The final choice of courses and the responsibility for the program lies with the student. Undergraduate students who have not yet decided upon a major (undeclared students) will be advised in the Academic Advisement Center.

If students have transferred to California State University, Fullerton, the academic department advisers are able to offer better advice if students provide lists of courses they have taken and their own copies of transcripts from colleges previously attended.

PREPROFESSIONAL PROGRAMS

The academic programs of the university provide appropriate preparation for graduate work in a variety of fields. Students who have made tentative decisions about the institutions at which they
may wish to pursue graduate work should consult the catalogs of
those graduate colleges as they plan their undergraduate coursework.
Students planning to pursue graduate work should supplement their
undergraduate plan of study by completing course requirements at
major graduate colleges.

The university offers a number of professional programs
through the master’s degree. These include programs in the fine arts,
business administration, communications, education, engineering,
psychology, kinesiology, public health, public administration, speech
pathology-audiology and others. Students interested in preparing for
professional careers in these areas, either here or at other educational
institutions, are encouraged to seek assistance and guidance from
faculty members in these fields.

Pre-law Preparation

It is recommended that prospective law students prepare
themselves in such fields as English, American history, econom-
ics, philosophy, political science (particularly the history and
development of English and American political institutions) and
such undergraduate courses as judicial process, administrative law,
constitutional law and international law, philosophy (particularly
ethics and logic), business administration, anthropology, psychology
and sociology.

A distribution of course sequences among the social sciences,
the natural sciences and the humanities is desirable. Students
interested in becoming lawyers should contact the pre-law adviser
in the Division of Politics, Administration and Justice. Some faculty
members in the College of Business and Economics and the Depart-
ments of American Studies and History also can provide advice and
assistance.

Pre-theological

Students who might be interested in pursuing careers in the
ministry, the teaching of religion, and associated fields should take
some courses in comparative religion, psychology, anthropology,
sociology, philosophy, history, English, speech communication
and a foreign language. Students desiring assistance and counseling
regarding advanced work in religious studies/comparative religion
or professional careers as rabbis, priests, ministers, etc., may seek help
from the faculty in the Department of Comparative Religion.

Human Services

Students who plan to seek employment in social work or
human services should prepare themselves in the fields of human
services, child and adolescent development, psychology, sociology,
anthropology, political science, economics and research methods in
the social sciences.

Students who intend to enter a professional program following
undergraduate training should learn about the specific prerequisites
for admission to the graduate program of their choice. Ordinarily,
a major in one of the social sciences and some additional work in at
least several other social sciences are recommended. Students with
interests in pursuing careers in the field of social work and social
welfare should contact the Master of Social Work (MSW) Program
for guidance and assistance.

HEALTH PROFESSIONS
University Hall 223
657-278-3980

All health professions programs are seeking the best qualified
applicants with a good command of communications skills, rigorous
basic science preparation, a broad general education base, and
outside clinical experience. The Health Professions Advising Office
provides information and advisement for prospective applicants. It is
strongly recommended that students who wish to pursue careers in
the health professions contact this office.

TEACHING CAREERS

Students who plan to enter the teaching profession must
prepare themselves by developing depth of knowledge in the subject
areas they plan to teach. Teachers of elementary school-children
must have a solid foundation of knowledge in all subjects taught in
the elementary classroom. High school teachers must develop expert-
ise in the subject named on their single subject credentials. Students
are encouraged to seek advice early in their academic careers to most
efficiently plan a program of study that effectively blends general
education, major and subject matter preparation requirements and
prerequisites for admission to a credential program. The Center
for Careers in Teaching provides information and advisement for
prospective teachers.

Visit the Center for Careers in Teaching website (www.fullerton.edu/cct) or call 657-278-7130.

IMMIGRATION REQUIREMENTS FOR LICENSURE

The Personal Responsibility and Work Opportunity Reconcili-
ation Act of 1996 (P.L. 104-193), also known as the Welfare Reform
Act, includes provisions to eliminate eligibility for federal and state
public benefits for certain categories of lawful immigrants, as well as
benefits for all illegal immigrants.

Students who will require a professional or commercial license
provided by a local, state, or federal government agency in order to
engage in an occupation for which the CSU may be training them
must meet the immigration requirements of the Personal Respon-
sibility and Work Opportunity Reconciliation Act to achieve
licensure. Information concerning the regulation these requirements
are available from Greg Sweet, University Tax Compliance Manager,
College Park 392, P.O. Box 6808, Fullerton, CA 92834-6808, or by
telephone at 657-278-5671.
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